

For School Staff Only

FAQ for Parents Viewing Preliminary Score Reports

This year, families will have access to students' preliminary score reports on May 23, 2019. As families review information, they may have questions for you about what they are (or are not) seeing in the Parent/Student Portal. This document provides you with information to help you answer questions regarding preliminary reporting. This is an internal tool for school staff members; **please do not distribute this to families.**

What is the “preliminary reporting window”?

Preliminary reporting is a first look at how students performed on their OSTP Assessments. The preliminary reporting window is the time in which the state reviews the information to ensure the reported student information and testing experiences reflect accurate student data and confirm what was anticipated. The state provides feedback before final reports are generated.

What can change between preliminary and final reporting?

A number of things may change between reporting windows. For example, student demographic information may have changed by the time final reports are generated. Also, some scores that were unavailable for preliminary scoring may become available in final reports.

There is no information in the Parent/Student Portal for my student. Why is this?

1. Your student's information may not appear because of the timing or condition of the paper testing materials when they arrived at Measured Progress. Some of the reasons include:
 - Your student's paper testing materials arrived at Measured Progress after the preliminary reporting deadline of April 26.
 - Your student's paper testing materials were not returned correctly. For example, answer documents may have been mixed in with test booklets, and would not have been examined in time for preliminary reporting. Another possibility is that answer documents for several grade levels were intermingled, and there wasn't time to properly process them. There may have been other inconsistencies in document returns.
 - Answer documents were damaged or incomplete, and the processes to properly identify students or track down missing information can take additional time.
 - Multiple answer documents were received for one student and we need more time to correctly identify which is the correct one.

In all of these cases, the student scores will be reported and accurate on the final reporting date.

There is no information in the Parent/Student Portal for my student. Why is this? (cont.)

2. Your student's scores will not appear if the test your student took does not report preliminary scores.
 - Preliminary scores are not provided for the CCRA Science content assessment, because this is the first year that the CCRA Science assessment is operational. Additional steps need to be taken before reporting. These scores will be available for final reporting.
 - Preliminary scores are not provided for the CCRA U.S. History assessment, because that assessment was a field test this year. Field tests are used to confirm the validity of test questions, not for student scores.

What are the reporting dates?

Preliminary reports will be available on May 23, 2019. The Student/Parent Portal will be refreshed and updated with final reporting information on July 25, 2019.

I am trying to log in and my student's birthdate is not correct. How do we fix that?

The birthdate in your school's SIS system is the one that is used in the Student/Parent Portal. Review your student's information in the SIS system and log in with the birthdate listed there. You need that date of birth only the first time you log in. After that, you will use the student's state testing number and your selected password.

Can I call the SDE or Measured Progress for more information?

Unfortunately, no. Based on federal privacy laws (FERPA), the SDE and Measured Progress cannot provide information directly to parents. Let us know what additional information you need, and we'll try to get it for you.

Additional questions

If you (school representatives) have additional questions, please contact us as noted below. Remember that you need to request additional information on behalf of parents, because we are not able to provide information to parents directly.

- **Reporting policy:** Contact the State Department of Education at 1-405-521-3341.
- **Missing information or technology support:** Contact Measured Progress at 1-866-629-0220.