To: Families

From: <Insert School Name Here>

Date: <insert Date Here>

Subject: Viewing Student Results in the Parent Portal

Greetings Families,

Your student’s preliminary reports for the Oklahoma School Testing Program (OSTP) will be available in the Parent Portal as follows:

* College- and Career-Readiness Assessments (CCRA) on May 25, 2023.
* Oklahoma School Testing Program Grades 3-8 Assessments (OSTP) on June 8, 2023.

First time users:

Will need to create a user account. To create an account in the OSTP Parent Portal, you will need your student’s state ID number and date of birth.

Please find your student’s state ID number below for reference.

* **OSTP Parent Portal:** <https://okparentportal.emetric.net>
* **<Insert Student Name Here>**
* **<Insert Student ID Number>**

Once on the OSTP Parent Portal site, users will enter the student’s State ID and date of birth, then click go. Then users will enter their email address and create a password for accessing the portal. Please contact <*Insert School Name here*> with any questions or concerns.

Returning users:

Will need to enter their email address and password associated with their account to access their student’s preliminary results. If you can’t remember your password, click on forgot password and enter the email address used to create your account. An email will be sent to that email address with instructions on how to reset your password.

Thank you.