Spring 2025 Post-Test Administration DTC Meeting

cognia™

Agenda

- Oklahoma State Department of Education
  - OSTP 2025 Review
  - The numbers
  - Troubleshooting
  - Monitoring
  - NAEP
  - ELP Band Exit

- eMetric
  - New Features Implemented 2025
  - Changes for 2026

- Cognia
  - Test Window Summary
  - Breach Administration
  - Tests Completed with OS
  - Reporting Key Dates
  - Service Desk Calls
  - Test Material Shipments
  - Test Security Forms & Canvas

- ACT

Oklahoma School Testing Program

Post-Test DTC Meeting

May 19, 2025

Agenda

- OSTP 2025 Review

- The numbers

- Troubleshooting

- Monitoring

- NAEP

- ELP Band Exit

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OSTP 2025

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This testing window

- Assessment Update Zoom Webinars (November – March)
- Deadlines listed on SDE Administrator Newsletters
- Support from Assessment Monitoring Specialists Susan Hickey and Susan Viles
- Deactivated users in the Cognia portal
- Added a third ACT window
- Remote Proctoring

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OSTP 2025: the numbers
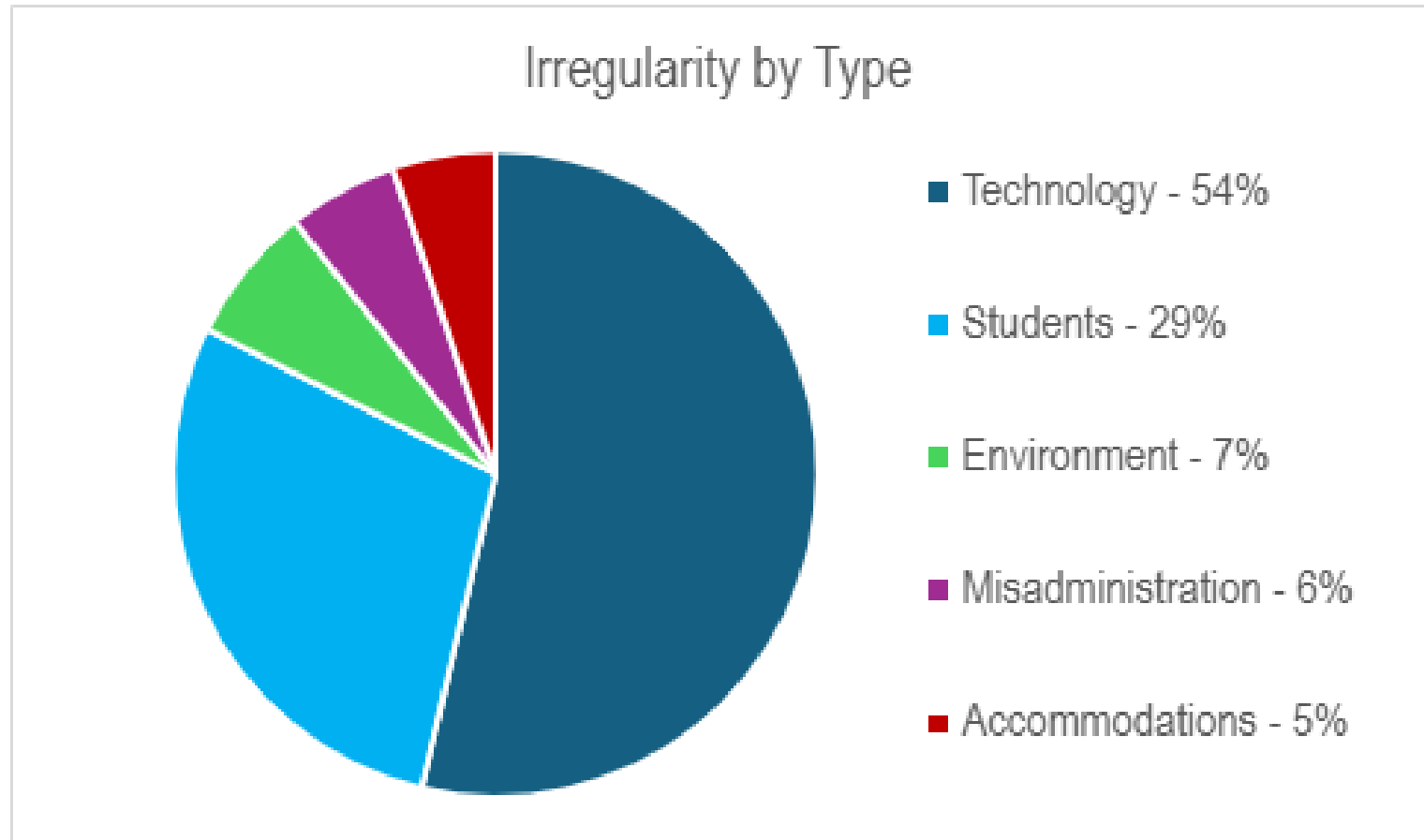
Office of Assessments Calls (March 25 – May 14): 2,159

Emails: 2,093

EME and INV requests: 1,202
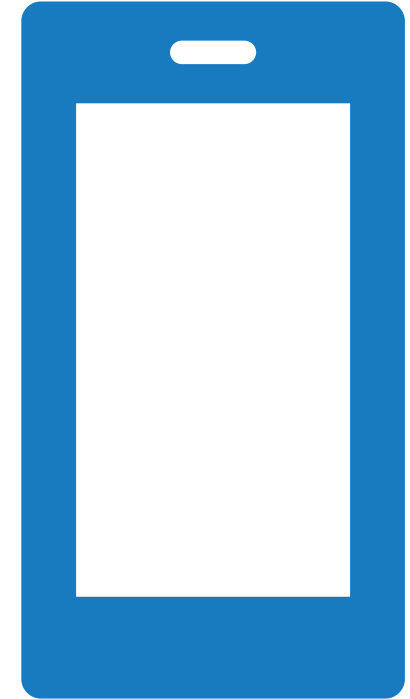
Irregularities submitted & reviewed: 8,442

NSA (NS1 and NS2) Applications Processed: 1,570

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Irregularities

Irregularity by Type

- Technology - 54%
- Students - 29%
- Environment - 7%
- Misadministration - 6%
- Accommodations - 5%

Invalidations

- Accommodation issues
- Cell Phone Usage
- TA/TP behavior
- Technology issues

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Troubleshooting

- Many students did not have the proper embedded accommodations marked BEFORE enrolling them into a test session.

- Once you move them into a testing session, a test form is assigned to them automatically. If you click the accommodation button after moving them into the testing session, it is too late as their test form was already assigned.

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Troubleshooting (continued)

- Missed deadlines:
  - ACT Accommodations Request is due in **late January/early February**. We communicate this out in Gov Deliveries and on our update webinars. ACT also sends out emails and does a targeted Accommodation webinar.
  - Non-Standard Accommodation window to submit applications always runs from **December 1 – February 1**.
  - Testing windows are different for CCRA, ACT, and OSTP 3-8.
    - These are always listed on our assessment calendar posted on our home page.
    - This calendar is posted in August. If any changes are made, we send out Gov Deliveries about it, as well as mention it in our webinars.

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AAMP

- Most on-site monitoring went smoothly.
  - Thank you for being so welcoming!!
  - Please send us updated calendars when your testing changes.

- Remember to submit your desk monitoring documentation in CANVAS.
  - A checkmark means that the item was submitted, NOT that it is acceptable. Someone will contact you via CANVAS or email if there need to be changes.

- Submit documentation separately per section.

- Read the Exemplars.

- All documentation is due **JUNE 16, 2025.**

- Questions? Contact us!

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Summer Workshops

- **<u>ITEM WRITING WORKSHOP</u>**
  - Grade 11 Science & US History Only
  - June 2-5 (USH June 2-4)
  - In-person: Edmond

- **<u>ITEM REVIEW WORKSHOP</u>**
  - Grades 3-8 ELA & Math; Grades 5, 8, &11 Science; Grade 11 US History
  - June 16-20
  - Downtown OKC

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NAEP 2026

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NAEP 2026

Assessment Window January 26 – March 20, 2026

- Grade 4 & 8 – Math & Reading

- Grade 8 – Civics & U.S. History

- Pilot Assessments in Grades 4, 8, & 12 – Math & Reading

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ELP Band Exit

What is ELP Band Exit?

- The ELP Band Exit is an alternate path for exiting EL services for qualifying English Learners who did not auto exit. The ELP Band Exit window occurs in August.

- The ELP Band Exit submission window is tentatively scheduled for **August 1-30, 2025**.

- ELP Band Exit will be subject to monitoring and corrective action if not implemented in a standardized manner.

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What is the ELP Band Exit for the ACCESS?

Grade 3-8 Auto ELP Band Exit

- ALL grades 3-8 students scoring between the **4.3-4.7** range on the ACCESS and scoring Proficient or above on the OSTP ELA assessment **will be automatically band exited**. Nothing will be required from the LEA.

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What is the ELP Band Exit for the ACCESS?

Grade 9-12 ELP Band Exit

- For ALL qualifying students in grades 9-12 scoring between the **4.3-4.7** range on the ACCESS and at or above the 35th percentile on state approved assessments, **ALL LEAs will be required to upload qualifying score sheets indicating reading percentiles into Student Assessment ELP Band Exit Request DVRs in Accountability Reporting.**

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What is the ELP Band Exit for Alternate ACCESS?

Grade 3-8 & 11 Auto ELP Band Exit

- ALL 3-8 and 11 grade students scoring a **3.0** on the Alternate ACCESS and scoring Basic or above on the OAAP ELA assessment **will be automatically band exited**. Nothing will be required from the LEA.

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What is the ELP Band Exit for Alternate ACCESS?

Grade 9, 10, & 12 ELP Band Exit

- For **ALL** qualifying students in grades 9, 10, and 12 scoring a **3.0** on the Alternate ACCESS, **ALL LEAs will be required to complete an Alternate ACCESS ELP Band Exit Recommendation Form** because there is no state assessment to qualify students in grades 9, 10, and 12.

- **The LEA only needs to submit the completed Alternate ACCESS ELP Band Exit Recommendation Form into a Student Assessment ELP Band Exit Request DVR in Accountability Reporting on Single Sign On if the student has been recommended to band exit.** If the student is not recommended to band exit, the form is to be kept at the local level.

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OELP Contact Information

- Office of English Language Proficiency
- **OELP@sde.ok.gov**
- (405) 522-5073

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Please contact us!

- If you have any further feedback as to what went well – and what did not – during the Spring 2025 OSTP administration, please send your feedback to assessments@sde.ok.gov.

- If you have any suggestions for improvements, we would like to hear from you as well.

- Thank you for all your hard work and patience!

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THANK YOU!!

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Contact Information

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- Tandrea Lambert, Tutoring Coordinator | tandrea.lambert@sde.ok.gov

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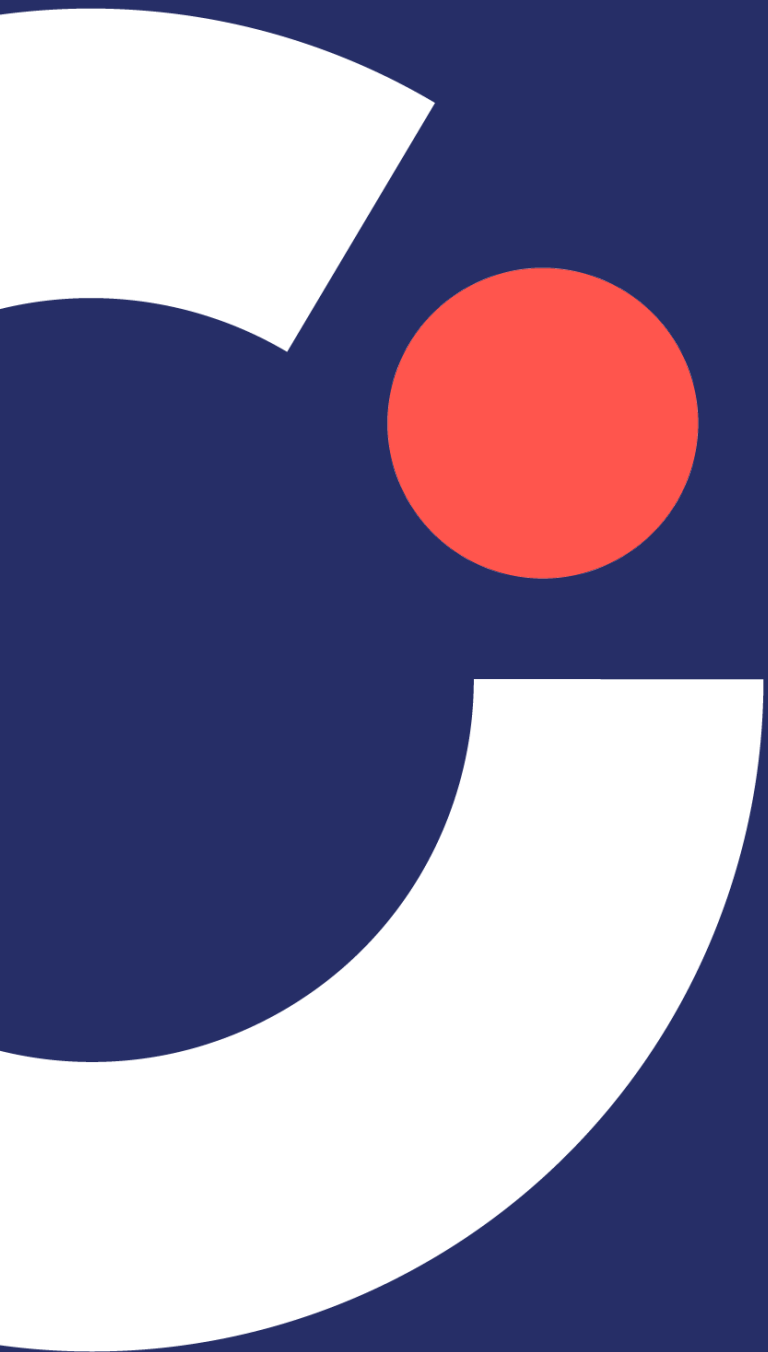
eMetric

New Features Implemented for Spring 2025

- Standardized Text-to-Speech (TTS) voice across all operating systems using Cloud TTS.
  - A Cepstral voice pack for Spanish TTS was not needed.

- Remote proctoring to administer state assessments virtually to students in grades 3 through 8.

Changes for Reporting Spring 2025

- Educator Portal
  - Removal of Grade 3 Early RSA score
  - New field added to indicate if remote proctoring was enabled for the student
    - The field is added to Roster level reports
  - Summary level reports and data tools will be available for final release but not for preliminary release
- Parent Portal
  - Removal of Grade 3 Early RSA score
  - New Ways to Support text for ELA, Math, and Science
  - Summary level data will be available for final release but not for preliminary release
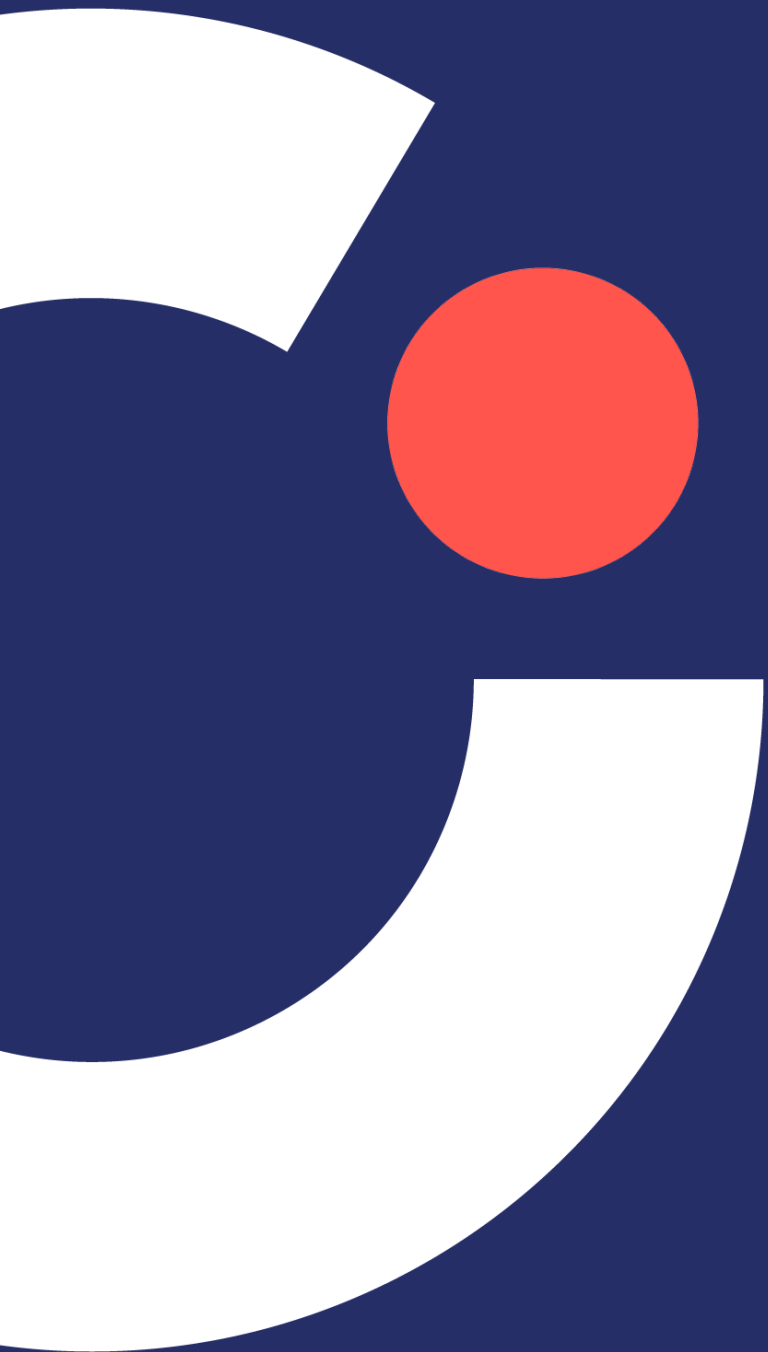
Cognia

Spring 2025 Online Testing Summary

- **OSTP Grades 3-8 (Math, ELA, & Science)**

  - ✓ Total number of test sessions scheduled: 788,328
  - ✓ Total number of test sessions completed: 798,562
  - ✓ Percentage of test completion: 98.72%

- **CCRA Grade 11 (Science & U.S. History)**

  - ✓ Total number of test sessions scheduled: 105,845
  - ✓ Total number of test sessions completed: 102,550
  - ✓ Percentage of test completion: 96.9%

Spring 2025 Percentage of Tests Completed
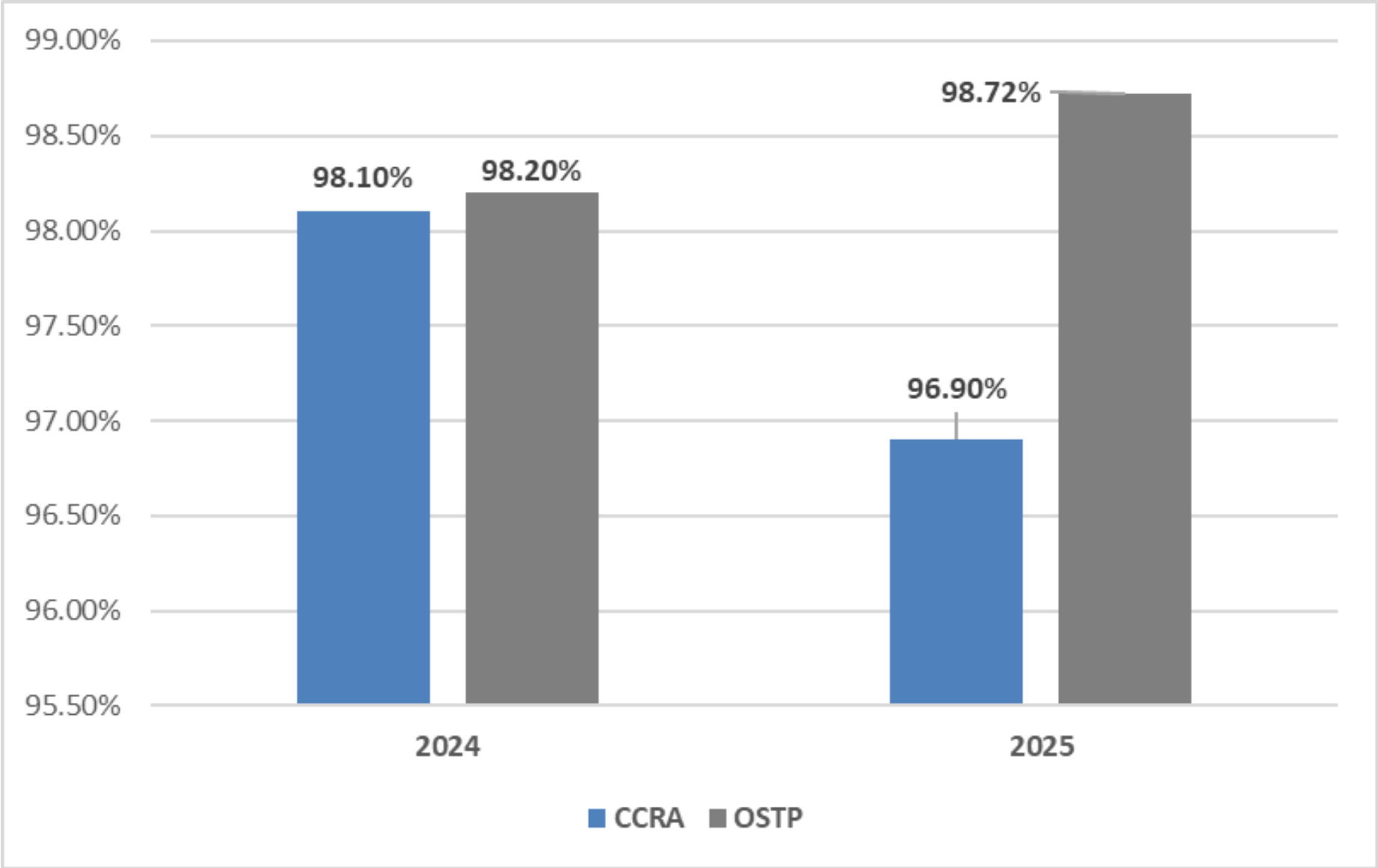
Spring 2025 Online Testing Fast Facts

- Operational Test with highest scheduled rate:

  - Grade 8 ELA WP (50,210 tests scheduled with 49,370 completed)

- Operational Test with highest completion rate:

  - Grade 4 ELA (48,940 tests scheduled with 49,320 completed)

- Breach Test with highest scheduled rate:

  - Breach Grade 5 Writing Prompt (125 tests scheduled with 125 completed)

- Date with most log-ins to the portal:

  - April 15th

- Most active testing week of the window:

  - April 21st - 25th over 455,750 tests completed

Risk Mitigation

❖ Site Readiness Testing

- 2055 Organizations

- 978　Participated (~47.59%)

- 747　Certified

❖ Updates to student testing devises, as outlined in the technology guide are critical to ensure the proper functionality of the testing platform. This ensures students have the best testing experience.

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Breach Administrations

2022 Breach		2023 Breach		2024 Breach		2025 Breach	
Total	350	Total	673	Total	800	Total	698

Operating System Usage
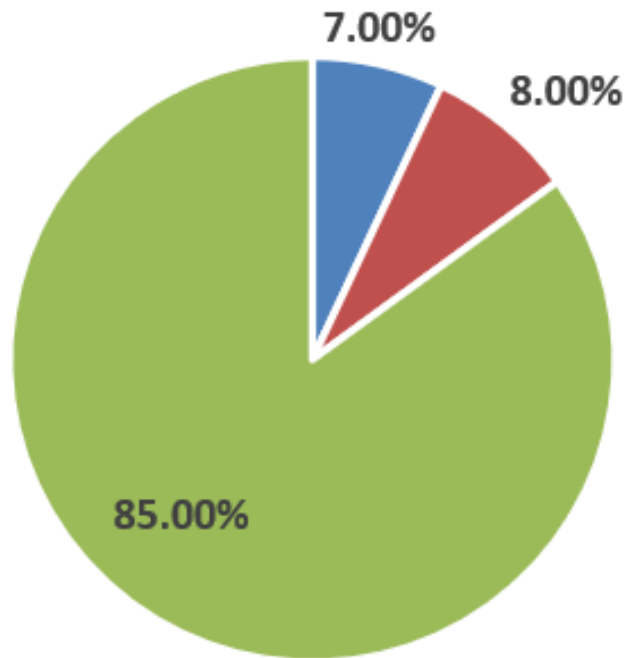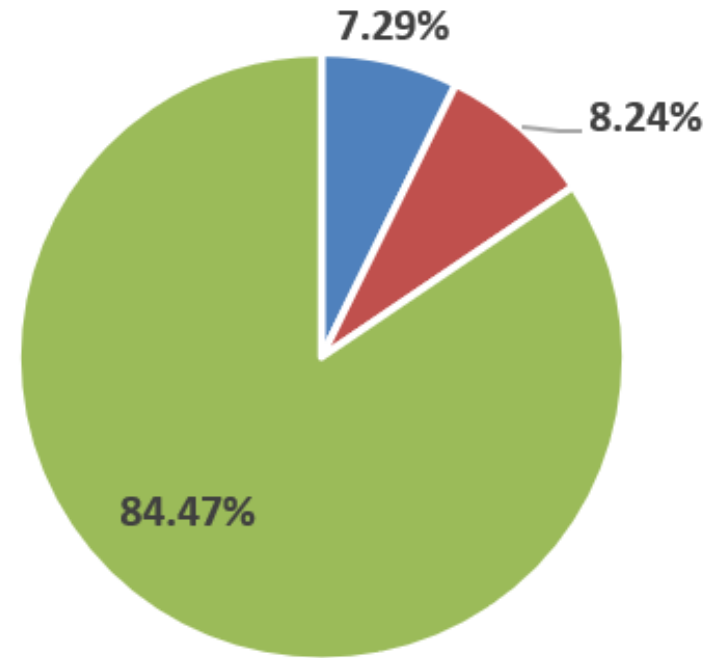
CCRA Reporting Key Dates

Preliminary Data in the OSTP Portal	May 21, 2025
Preliminary Data in the Parent Portal	May 29, 2025
Final Reports in the OSTP Portal	TBD
Final Reports in the Parent Portal	TBD
*For districts being monitored, all monitoring documents are due June 16, 2025.	

OSTP Reporting Key Dates

Preliminary Data in the OSTP Portal	June 3, 2025
Preliminary Data in the Parent Portal	June 10, 2025
Final Reports in the OSTP Portal	TBD
Final Reports in the Parent Portal	TBD
*For districts being monitored, all monitoring documents are due June 16, 2025.	

Service Desk Calls

Service Desk Contacts (Phone, Email, Chat)
CCRA: Science & US History: April 1- April 25, 2025
OSTP Grade 3-8: April 15 - May 14, 2025
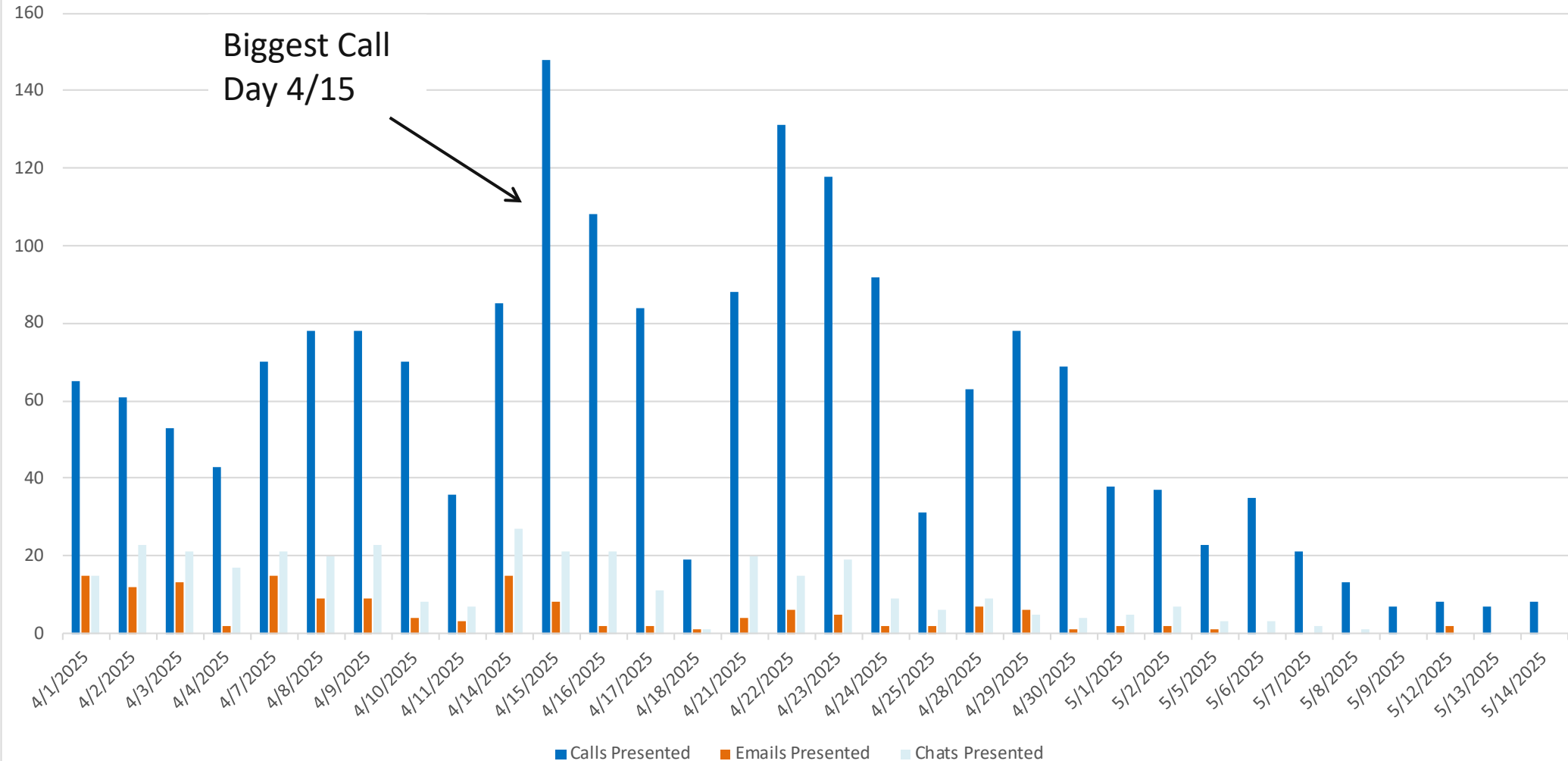
Service Desk Calls

Ticket Categories by Volume

Category	% of Total
Assessments	59%
Users / Students	23%
Orders / Shipping	9%
Documentation / Training	8%
Reporting / Scoring	1%
Grand Total	100%

Ticket Sub-Categories by Volume

Sub-Category	% of Total
Schedule/Manage Test Session	20%
Tools and Accommodations	14%
Student Test Status	11%
Student Enrollment/Transfer	10%
Policies and Procedures	8%
Unlock Test	8%
View/Edit Student	8%
Student Login	7%
Certificate	7%
Create/Manage Test Administration	6%
Grand Total	100%

Test Material Shipments 2025

- CCRA 66 boxes shipped to 34 districts

- OSTP 5,475 boxes shipped to 539 districts

Moving Forward

- **Issue**: Remote Proctoring was selected for CCRA testing.
  - When scheduling a test session, we saw a few schools testing CCRA select the Use digital proctoring button.

Start Date: End Date: Time Zone:
02/18/2025   02/28/2025   Eastern ▼
☑ Use digital proctoring

Schedule Cancel

- **Moving Forward**: Please note that remote proctoring is not approved for CCRA testing. When scheduling a test session please do not select Use digital proctoring.

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Moving Forward

- **Issue**: CCRA test administration is on a different timeline than OSTP testing, which ends before OSTP ends.

TEST ADMINISTRATION	Online Practice Test Available (Spring 2025)	1/14/25
	DTC Administration and Technology Trainings (virtual over 2 weeks)	**February 2025** Monday, 10th – AM Session Wednesday, 12th – PM Session Friday, 14th – AM Session Tuesday, 18th – PM Session Wednesday, 19– AM Session Thursday, 20th – AM Session
	Paper/Pencil Testing Window (Accommodations only)	4/1/25 – 4/11/25
	Online Testing Window	4/1/25 – 4/25/25

- **Moving Forward**: Please review the CCRA Key Dates Document which is posted on the OK Help and Support site and note that the CCRA test administration window ends before OSTP.

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Moving Forward

- **Issue**: CCRA tests are scheduled at a course level, while OSTP tests are scheduled at a grade level (see screenshot from OSTP Data Portal User Guide page 42).

- **Moving Forward**: Please note that CCRA Science and U.S. History content tests must be scheduled at the course level in the eMetric portal for testing.

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Moving Forward

- **Issue**:
  - Naming a class to include an accommodation does not mean those students automatically receive their accommodations.
  - Accommodations must be set before a test is scheduled to receive the proper test forms.
- Example:
  - Class name: Smith ELA G8 WP TTS or Smith Math TTS
  - Students will not receive the writing text-to-speech or the math text-to-speech form if the read aloud accommodation boxes aren't selected for them on their accommodations tab before a test is scheduled.
- **Moving Forward**: Please ensure all accommodations are set before a test is scheduled to ensure students have the correct test forms.

Test Security Forms Spring 2025

Project name	Status	Responses
⭐ 📋 2025 Remote Test Administrator Test Security Form	Active	407
⭐ 📋 2025 Test Administrator Test Security Form	Active	26093
⭐ 📋 2025 District Test Coordinator Test Security Form	Active	384
⭐ 📋 2025 District Superintendent Test Security Form	Active	364
⭐ 📋 2025 Building Principal Test Security Form	Active	1535
⭐ 📋 2025 Building Test Coordinator Test Security Form	Active	1722

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TA and TP Module Training Spring 2025

- Module Training Performance Statistics
  - Course were opened on February 27th-May 16th , 2025.
  - Cognia closed 28 of the 60 courses based on reaching/approaching the 1,500 maximum learners enrolled per course.
    - TAT = 20 courses closed
    - TPT = 8 courses closed
  - Enrollments = 52,402
  - Completed Certifications = 46,681
  - We peaked on March 24, enrolling 5,063 learners on that day.
    - This equals 211 enrollments per hour of 3.5 enrollments per minute.

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Moving Forward

- Issue: Canvas reset account password emails did not always arrive in email inboxes. The reset password from Canvas is automated.

- Moving forward: Please ensure your district IT department has whitelisted emails coming from Notifications@instructure.com. Please also check your spam or junk folders just in case.

ACT® 2024-2025 Testing Overview & Discussion

Oklahoma

ACT Fall Statistics

The ACT:

- 312 Oklahoma Schools participated in The ACT senior retake
- Over 6,800 students successfully tested online
- 99 Paper tests were scored

WorkKeys:

- 10 Schools participated in the WorkKeys administration
- 626 tests administered
- 115 National Career Readiness Certificates issued

ACT Spring Statistics

SITES:

- 471 Oklahoma Schools administered The ACT

TESTING:

- Over 51,400 students successfully tested online
  - 389 Total Irregularity Reports logged
    - 2,680 students in those irregularity reports
      - 23 Prohibited Behaviors reports

ACT Accommodations Requests & Statistics (Fall & Spring Combined)

- 6,684 Accommodation Requests Received
  - Only 460 requests were denied

- 1,465 Requests for EL Supports
  - Only 37 of these requests were denied

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Top reasons Accommodations Requests are Denied or Only Partially Approved

1. A requested accommodation conflicts with a previously or currently approved accommodation and cannot be approved.

2. The requested testing accommodation must be regularly used in the classroom for tests, and confirmed on the examinee's IEP, 504 or Official Accommodation Plan for in-school use.

3. The accommodations being requested may be provided to the examinee on a locally approved basis during the state or district-wide administration of the ACT.

4. The requested accommodation is not listed on the examinee's IEP, 504 Plan or official accommodations plan.

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Email Communications

- ACT sent 12 emails from October through April

- Over 99% of our communications were delivered

- Around 60% of all communications were opened/viewed

Customer Service Statistics

- Average total HANDLE times for September – April was 13 minutes 47 seconds per call.

- A total of 2,104 calls from Oklahoma from September to May.

Online Testing

- Overall, a very successful testing experience in Oklahoma

- Nearly all technical issues could have been prevented by completing the site readiness steps according to ACT guidelines

- 20,934 tests were successfully completed in the first test window. 28,962 in the second test window.

- Oklahoma still leads all ACT contracts with total online testing percentage

Most Common Errors	How To Avoid
3005 - Another application attempted to take control away from TestNav	Disable all automatic application launching per p. 3 of the Technical Guide.
1009 - Network Connection issue	While this can happen unexpectedly, ACT has wireless network best practices listed on p. 18 of the Technical Guide to help minimize interruption.
8026 - Unable to connect to the proctor caching computer. Please contact your administrator.	This can be detected through both the App Check and the Mock Administration.
3105 - Chromebook attempting to use app but is not in kiosk mode	Follow Chromebook setup instructions, starting on p. 20 of the Technical Guide.
8029 - App is out of date	Be sure to download the latest version. If the app is already on the student machine, check to ensure it's the latest version.

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ACT Reporting

REPORTS ARE POSTED IN ONLINE REPORTING ONLY

- Aggregate reporting and data files will be posted in ACT online reporting (success.act.org). They will not be mailed.

- **Initial** District level data will be posted by May 30, 2025 for download

- **Final** data file will be posted no later than June 12, 2025 for download
  - *Note: this file will overwrite the May 30th file in the system*

- District and School level aggregate reports will be posted no later than June 12, 2025

- All reports should be downloaded and saved locally for your use

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What Worked and What Didn't?

- Emails from ACT
- ACT Customer Support Call Centers
- ACT OK Website
- Training Webinars
- Schedule of Events document
- Test Administration manuals and instructions

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Thank you for ALL that you do!

Another ACT Testing Year is in the Books!

Great Job!