



# OSTP Kiosk User Guide

This technology guide illustrates how to launch and log in to the Oklahoma School Testing Program Kiosk on supported testing devices. It explains the Tools, Accessibility features, and Accommodations available within the application and how to use them. It provides guidance for offline scenarios and error messages plus it includes troubleshooting tips.

This guide is designed to help Test Administrators, Building Test Coordinators, District Test Coordinators, and Technology Coordinators during online testing.

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# Launching the Kiosk



## Windows, Mac and Linux Devices

To launch the OSTP iTester Kiosk on Windows, Mac, and Linux, double click on the desktop icon on the device.



If any programs are open when launching the kiosk, there will be a message to close them and relaunch the kiosk.



Please exit iTester and close the following application(s):

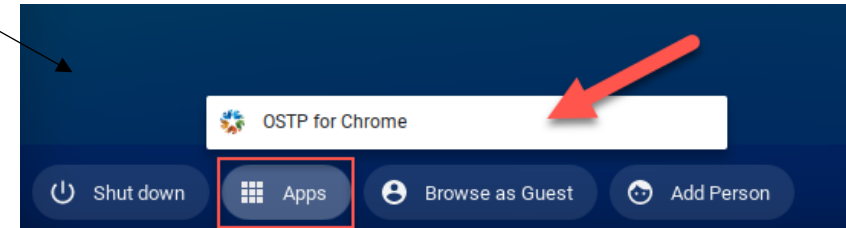
- Skype
- Sticky Notes
- Snagit
- Google Chrome Web browser
- Microsoft Word

2

## Chromebook

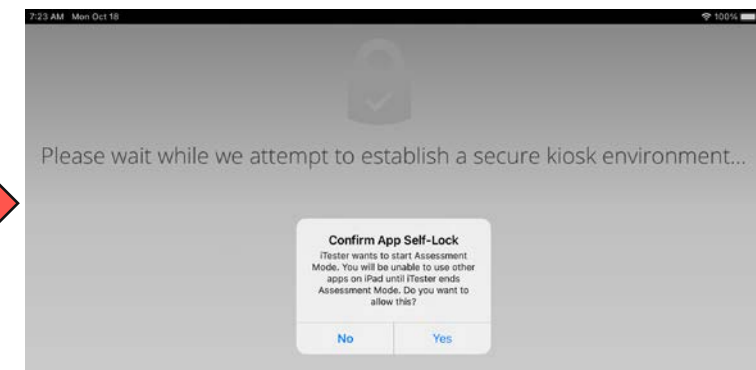
To launch the OSTP application on a Chromebook, click the Apps tray on the Chromebook login page and select the OSTP for Chrome icon.

Note: Students should not log into the Chromebook; kiosk applications can only be accessed from the application tray on the login screen of a Chromebook.



## iPad

To launch the iTester OSTP application on an iPad, tap the iTester icon on the home screen of the iPad. After entering a session access code, the iPad will attempt to establish a secure kiosk environment for testing. "Yes" must be selected to continue into the assessment.



# Login Screen



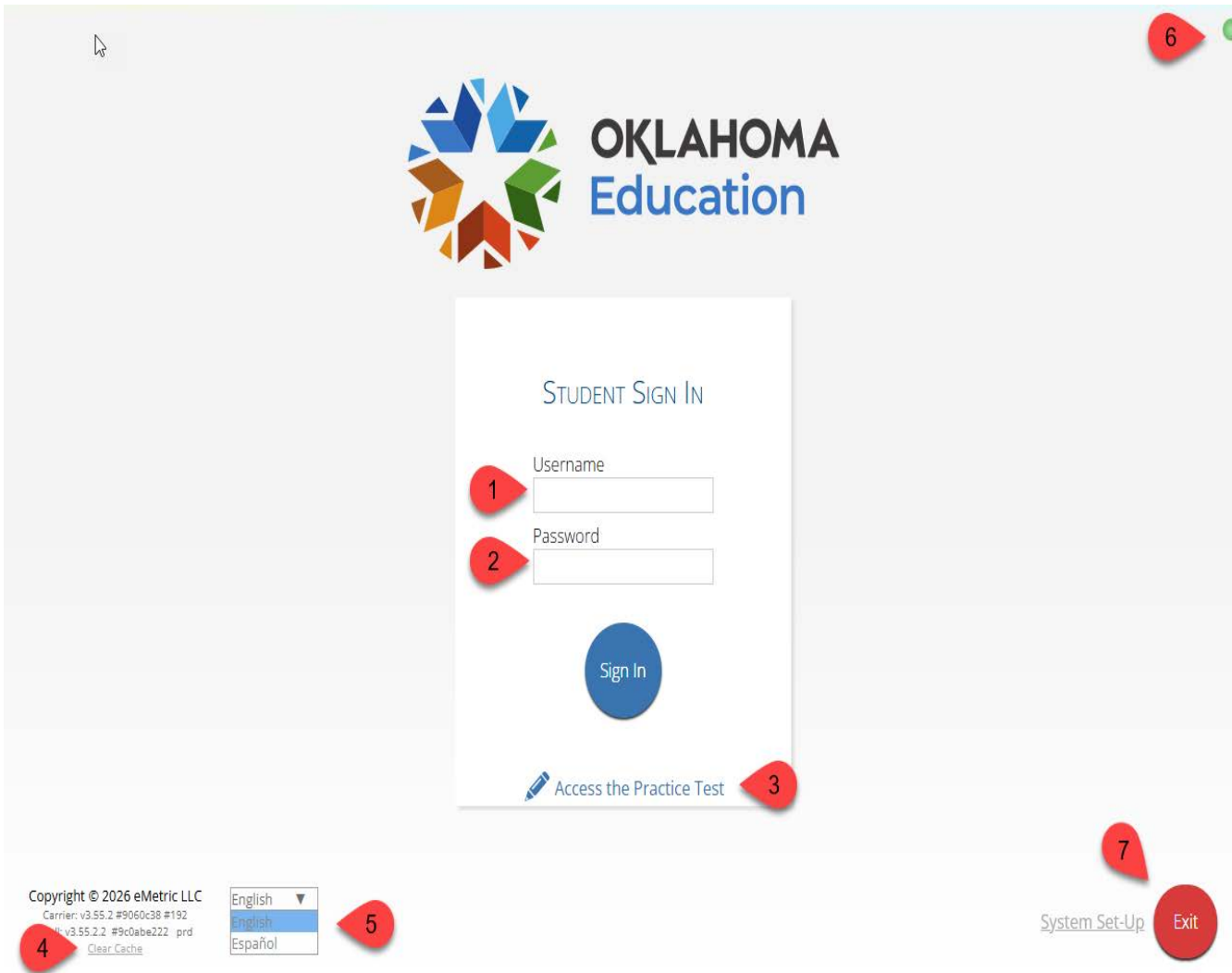
The screenshot shows the Oklahoma Education Student Sign In interface. At the top left is the Oklahoma Education logo. The main content area is titled "STUDENT SIGN IN" and contains two input fields: "Username" (callout 1) and "Password" (callout 2). Below these fields is a blue "Sign In" button. At the bottom of the sign-in box is a link "Access the Practice Test" with a pencil icon (callout 3). In the bottom left corner, there is a copyright notice and a language selection dropdown menu (callout 5) with options for English and Español. In the bottom right corner, there are links for "System Set-Up" (callout 7) and "Exit" (callout 6). A mouse cursor is visible in the top left corner.

1. **Username:** Type the username into the *Username* field. Student usernames can be found on their corresponding test tickets.
2. **Password:** Type the password into the *Password* field. Student passwords can be found on their corresponding test ticket.

```
Demo, Diego  
DOB:5/30/2011  
Demo Test_Math  
  
Username: 9580667890  
  
Password: b4df323b
```

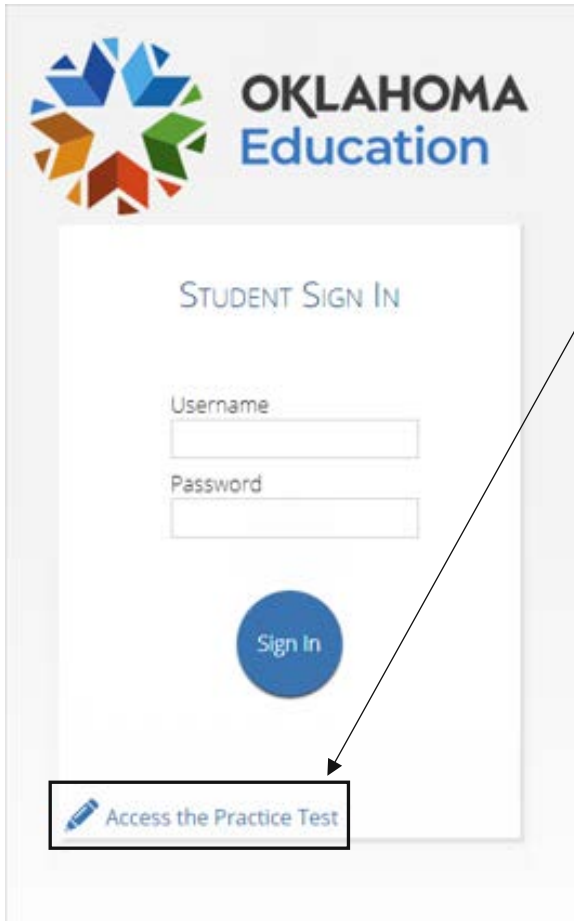
3. **Access the Practice Test:** Clicking on the practice test link will change the log in screen to allow students to log in to the practice test.

# Login Screen

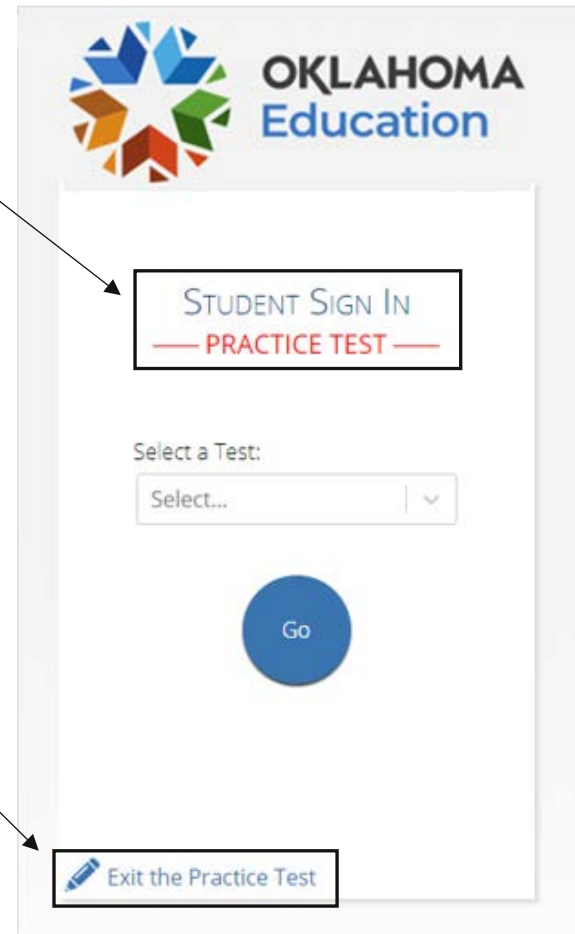


4. **Carrier & Shell Number:** The carrier and shell number are directly related to the version of iTester being used. This information is important when reporting any technical issues.
5. **Spanish Localization selector:** This drop-down box will allow Spanish students to change the language used in the Kiosk. This must be selected before the student logs into the test.
6. **Connectivity Indicator:** The dot in the top right corner indicates whether the device has an internet connection. A green dot indicates that the device is connected to the Internet, while a gray dot indicates that there is no connection.
7. **Exit Button:** The exit button will close the application and bring the student to the main desktop. To exit on an iPad, press the home button.

# Practice Tests



To access the practice test in the kiosk, students will click the *Access the Practice Test* link located at the bottom of the student sign in box. The sign in screen will change to the practice test sign in screen. Students will select the practice test from the drop-down and click **Go**.



To exit the practice test sign in screen, click the **Exit the Practice Test** link at the bottom of the practice test student sign in box.

## Practice Test Names

- OSTP Gr 3-8 ELA
- OSTP Gr 3-8 Math
- OSTP Gr 5 & 8 Science
- CCRA Science
- CCRA US History
- OSTP Spanish Gr 3-8 Math
- OSTP Spanish Gr 5 & 8 Science
- CCRA Spanish Science
- CCRA Spanish US History

# Section Selection Screens



After entering their username and password, students will then move to the student profile screen. This screen will display the students' identifying information, the test they have logged into, and each of the test sections. Any previously completed test sections will be grayed-out and not accessible. Student will click on a section to continue on to the test.

- 1. Student Information
- 2. Test Section Selection: All available test sections are listed here.

Not Student FortyEight? [Exit](#)

## Hello, Student FortyEight

|                                    |                           |             |
|------------------------------------|---------------------------|-------------|
| 3999929052<br>State Student ID     | 1/1/2017<br>Date of Birth | Gender      |
| Cyber City Sch Supp<br>School Name | Teacher                   | 07<br>Grade |

The following tests have been scheduled for you:

Spring 2026 Demo Test

[Section 1](#) [Section 2](#)

# Section Selection Screens



## Access Codes

Access codes will be required for a student to enter a test. The access code may be found on the scheduled test summary print-out that is printed with the student test logins or within the online portal under the Test Scheduling tab.

**Please Note:** Access codes will be different per test section.

|                 |                             |
|-----------------|-----------------------------|
| Class Name:     | 7th ELA-(Grade-07)-(online) |
| Test Name:      | Spring 2026 Demo Test       |
| Testing Window: | 2/5/2026 to 3/31/2026       |

| Sequence | Name      | Access Code |
|----------|-----------|-------------|
| 1        | Section 1 | 5346076753  |
| 2        | Section 2 | 6147616531  |

| Student Name        | Date of Birth | Username   | Password | Accommodations            |
|---------------------|---------------|------------|----------|---------------------------|
| FortyEight, Student | 1/1/2017      | 3999929052 | WTA6F3HP | Read Aloud Reading<br>3-8 |



|                                                 |                                     |
|-------------------------------------------------|-------------------------------------|
| <a href="#">Back</a>                            | <a href="#">Edit Scheduled Test</a> |
| <b>District:</b> Cyber City                     | <b>School:</b> Cyber City Sch Supp  |
| <b>Administration:</b> OSTP Admin               | <b>Content Area:</b> ELA            |
| <b>Class:</b> 7th ELA-(Grade-07)-(online)       |                                     |
| <b>Test Name:</b> Spring 2026 Demo Test         |                                     |
| <b>Testing Window:</b> 02/05/2026 to 03/31/2026 |                                     |

**Test is in progress. It ends on 03/31/2026. Students may log in and take the test using their username and password shown below.**

| Sequence | Name      | Access Code |
|----------|-----------|-------------|
| 1        | Section 1 | 5346076753  |
| 2        | Section 2 | 6147616531  |

# Section Selection Screens



When a student clicks on a test section, a textbox for the access code will display. To enter the section and begin the test, enter the access code in the text box and click **Submit**. To go back to the list of sections, click **Cancel**.

Not Student FortyEight? [Exit](#)

## Hello, Student FortyEight

|                                    |                           |             |
|------------------------------------|---------------------------|-------------|
| 3999929052<br>State Student ID     | 1/1/2017<br>Date of Birth | Gender      |
| Cyber City Sch Supp<br>School Name | Teacher                   | 07<br>Grade |

The following tests have been scheduled for you:

Spring 2026 Demo Test

[Section 1](#) [Section 2](#)

Access Code:  [Submit](#) [Cancel](#)

# Section Selection Screens



## Using the Proctor Password

A proctor password is required to enter a test section if one of the three following conditions is met:

1. A student is idle in the test section for more than 60 minutes. A student is “idle” if they do not interact in any way with the application. This includes the use of any accommodation or tool, navigating through the test, or interacting with any of the on-screen widgets and answer choices.
2. If a student pauses the test and more than 20 minutes have passed.
3. The OSTP Kiosk has experienced an abrupt closure, such as the power going out, the device being turned off while testing, or the device crashing while testing.

If a proctor password is required, please contact the District Test Coordinator (DTC). The DTC will be able to locate the proctor password in the Oklahoma Portal (see the OSTP Data Portal User Guide on the [Help and Support Site](#) for more information).

9

Not Madison Demo? Exit ?

## Hello, Madison Demo

|                                    |                            |             |
|------------------------------------|----------------------------|-------------|
| 8142208219<br>State Student ID     | 5/30/2014<br>Date of Birth | Gender      |
| Cyber City Sch Supp<br>School Name | Teacher                    | 03<br>Grade |

The following tests have been scheduled for you:

Demo Test\_Math

Section 1 Section 2

Proctor Password

# Section Selection Screens



The Options page allows students to view, test, and set the accommodations for their test. These can also be changed within the test. Clicking Continue on the Options page will take the student to the directions page.

**Note:** Only those students with accommodations will see the Options page. For more information about Accommodations please visit the [Oklahoma Help and Support Site](#).

## Options

Text-to-Speech Volume:100

Speed

Screen Zoom

The quick brown fox jumped over the lazy dog.

Color Contrast

|                                                    |                                         |                                                  |                                              |                                               |
|----------------------------------------------------|-----------------------------------------|--------------------------------------------------|----------------------------------------------|-----------------------------------------------|
| <input checked="" type="checkbox"/> Black on White | <input type="checkbox"/> White on Black | <input type="checkbox"/> Dark Blue on Gold       | <input type="checkbox"/> Yellow on Red       | <input type="checkbox"/> Yellow on Dark Green |
| <input type="checkbox"/> Light Pink on Dark Blue   | <input type="checkbox"/> Black on Cream | <input type="checkbox"/> Dark Blue on Light Blue | <input type="checkbox"/> Yellow on Dark Blue | <input type="checkbox"/> Black on Yellow      |

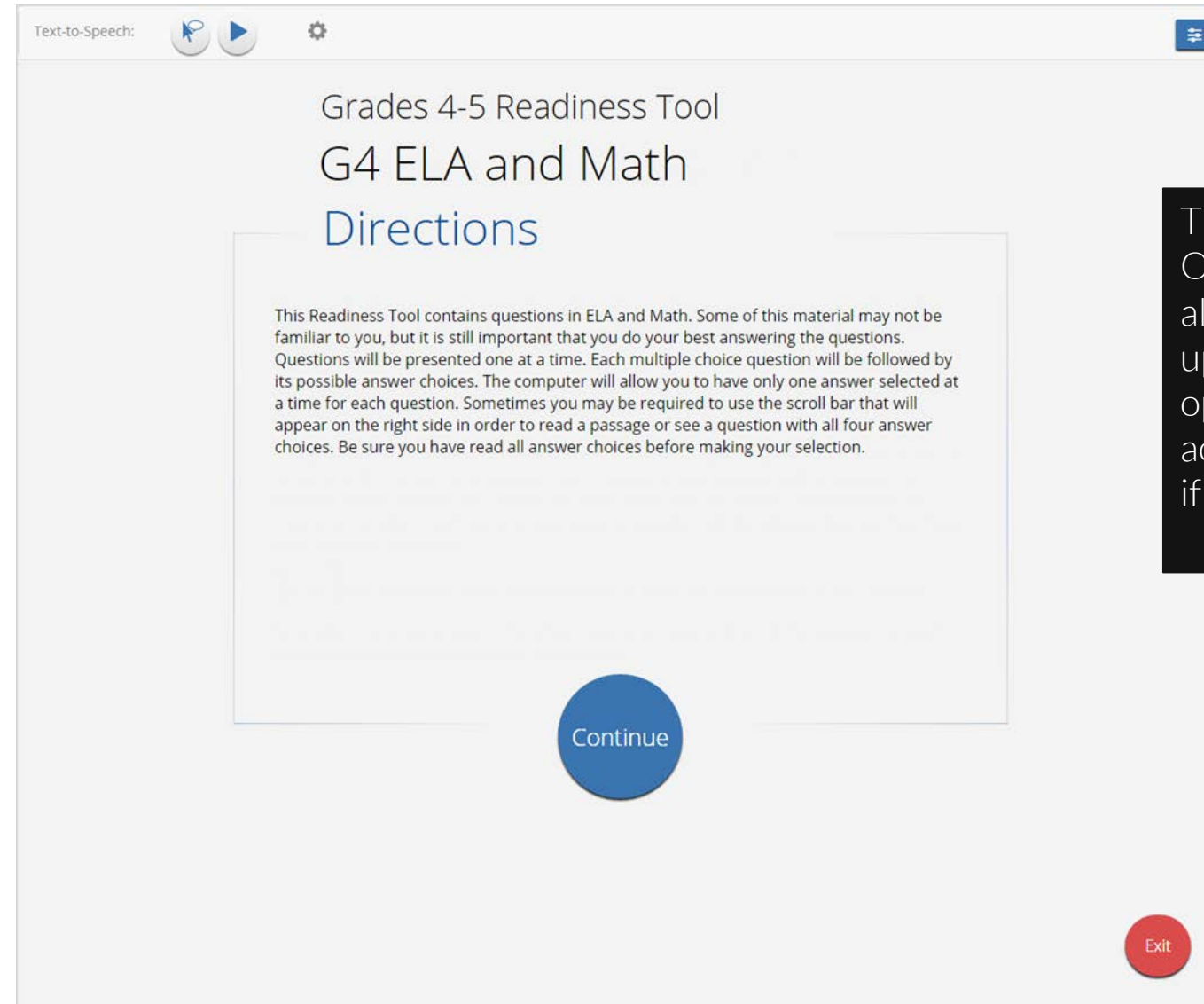
General Masking  Enabled

Accessibility Mode Proctor Password

# Section Selection Screens



The directions page displays the test directions for each student. When students land on this page, the test content will begin downloading. While downloading, the blue circle near the center of the page will display the download progress starting with 0% up to 100%. Once the test content has been fully downloaded, the word "Continue" will display inside the circle.



The Accommodations Options Overlay button allows a student to bring up the accommodation options page to change accommodation settings if needed.

# Test & Item Navigation



Question 9

Tab 1 Tab 2

You will now read two related passages and answer the questions that follow. Some of these questions may ask you to compare the two passages.

**The American Buffalo**

Which sentence from "The American Buffalo" supports the statement, "These settlers did not have the same respect for the buffalo as the American Indians"?

- A Many of the settlers were trappers and traders.
- B These settlers killed more than what they needed.
- C They want to protect them.
- D This herd is carefully protected.

2

Clear Pause/Exit Back Next

3

1. Review Page: Click on the down arrow to display a list of questions and their answer status. Also displays the items a student has bookmarked for review and allows a student to jump to a different question in the test.

Bookmarking: Students can bookmark questions for review. To bookmark a question, click the star icon next to the item number in the top toolbar. Once selected, the bookmarked item will contain a yellow star on the test review page.

2. Clear: Removes all student responses from the current question.

3. Navigation Buttons: Primary means of navigating through the test. The Next & Back buttons allow a student to move forward or backward one question at a time.

Question 2

Tab 1 Tab 2

You will now read two related passages and answer the questions that follow. Some of these questions may ask you to compare the two passages.

**The American Buffalo**

You have completed: 4 out of 10 questions

|                |                |               |
|----------------|----------------|---------------|
| 1 answered     | 2 not answered | 3 answered    |
| 4 answered     | 5 answered     | 6 not visited |
| 7 not visited  | 8 not visited  | 9 not visited |
| 10 not visited |                |               |

# Test & Item Navigation



## Passage and Item Expansion

Question 4

Passage 1

In Passage 2, how long were the children given to grow the plants?

Hide All

How Deer Got His Horns

- 1 Deer did not always have horns. Long ago, his head was round and smooth. That was before he won his horns in a race.
- 2 Back then, the forest animals played and held contests. They made their contests even more fun by giving prizes to the winners.
- 3 When Parrot flew the farthest, she won a crown of colorful feathers. When Skunk came in first place for smelliest, he won a white stripe down his back.
- 4 One day, the animals wanted to see who was the fastest. They decided to hold a race. The prize was a beautiful set of horns. The animals picked Deer and Rabbit to race against each other. Deer was fast, but Rabbit could jump high.
- 5 Deer and Rabbit would race through the forest where it was thick with bushes, branches, and trees.
- 6 The animals marked a start line at one end of the forest and a finish line at the other. Then, they put the horns where the animals could see them.
- 7 "Those are beautiful!" exclaimed Fox.
- 8 Chipmunk agreed. "I would love to wear those horns."
- 9 Rabbit liked the horns, too, and wanted them for himself.

Clear Pause/Exit Back Next Finish

The arrows on the passage side and item side of a question allow each section to be expanded to full screen. When the passage or item is expanded, click the corresponding arrow again to return to the question.

Question 4

Passage 1

Passage 2

You will now read two passages and answer the questions that follow. Some of the questions may ask you to compare the two passages. Read Passage 1 and then click the Passage 2 tab at the top of the screen to read Passage 2.

Passage 1

How Deer Got His Horns

- 1 Deer did not always have horns. Long ago, his head was round and smooth. That was before he won his horns in a race.
- 2 Back then, the forest animals played and held contests. They made their contests even more fun by giving prizes to the winners.
- 3 When Parrot flew the farthest, she won a crown of colorful feathers. When Skunk came in first place for smelliest, he won a white stripe down his back.
- 4 One day, the animals wanted to see who was the fastest. They decided to hold a race. The prize was a beautiful set of horns. The animals picked Deer and Rabbit to race against each other. Deer was fast, but Rabbit could jump high.
- 5 Deer and Rabbit would race through the forest where it was thick with bushes, branches, and trees.
- 6 The animals marked a start line at one end of the forest and a finish line at the other. Then, they put the horns where the animals could see them.
- 7 "Those are beautiful!" exclaimed Fox.
- 8 Chipmunk agreed. "I would love to wear those horns."
- 9 Rabbit liked the horns, too, and wanted them for himself. So Rabbit planned to cheat.
- 10 "I've never been to this part of the forest," Rabbit complained.
- 11 The animals nodded.
- 12 "I have an idea how to fix that," said Rabbit. "Let me see the plan going."
- 13 Deer agreed—this would make the race fair. Off Rabbit hopped.
- 14 However, Rabbit did much more than just look. He used his big teeth to chew until he had cleared a path that would let him run easily.
- 15 What Rabbit did not know was that Skunk followed him. When he thought, "Rabbit plans to cheat!"
- 16 Skunk went back and told the other animals what he saw.
- 17 "Oh, Rabbit," sighed Mouse.
- 18 A few minutes later, Rabbit hopped out from the forest. He announced, "I won the race!"

In Passage 2, how long were the children given to grow their plants?

Hide All

(A) one day

(B) one week

(C) one month

(D) one year

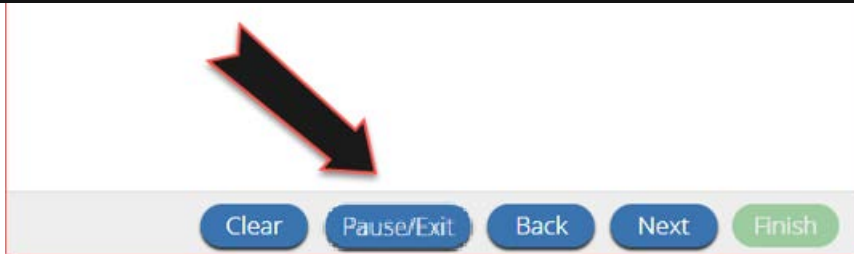
Clear Pause/Exit Back Next Finish

# Test & Item Navigation

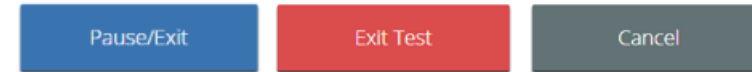


## Pausing & Exiting

**Pause/Exit:** When a student clicks on Pause/Exit, they will be given the option to either to pause their test, exit their test, or cancel.



Do you want to pause your test or exit your test?  
Pause the test to temporarily log out. Exit the test to log out and close the testing application.



When a test is paused, a timer will begin to count down from 20 minutes. The student will have 20 minutes to return to their test before they are completely exited from the test section. To return to their test within the 20 minutes, they will enter their Password and click Resume. Any sketch or highlighting they did before pausing will be retained when they resume testing.

If the student does not return within the 20 minutes, the student will be exited from the test. Any sketch & highlighting in the test will NOT be retained, and previously answered questions will be locked.

## Your test is **paused**.

To resume testing, enter your password and click the Resume button. To exit the test and close the testing application, click the Exit button. When the timer reaches 00:00, your test will exit on its own.

19:38  
Password:



# Test & Item Navigation



## Locked Items

The screenshot shows a test interface with a top bar containing 'Question 3' and a star icon, and 'Text-to-Speech' controls. The main area is mostly blank, with a text box indicating it is locked. At the bottom, there is a navigation bar with buttons for 'Clear', 'Pause/Exit', 'Back', 'Next', and 'Finish'. A red arrow points to the 'Next' button.

If a student exits a test before it is finished, including abrupt closures of a test, any questions the student has answered will be locked.

**This item is locked.**

When items are locked, these items are no longer accessible to the student. The student must then navigate to the next available question to continue their test. They can do so by selecting Next.

# Test & Item Navigation



## Turning in a Test

Question 2

Tab 1 Tab 2

You will now read two related passages and answer the questions that follow. Some of these questions may ask you to compare the two passages.

### The American Buffalo

1 The state animal of Oklahoma is the American buffalo. It is most closely related to the European bison and the Canadian woods bison. A bison is another name for a buffalo. A long time ago it could weigh as much as 5,000 pounds. But, over the years, the American buffalo has slimmed down. Today, it weighs from 800–2,000 pounds and stands about six feet tall. People recognize the American buffalo by the large size of its head and the high hump on its shoulders. It is also recognized by its thick, dark brown, shaggy hair. It is a very impressive animal.

2 The American buffalo came to North America from Asia. The animals crossed a land bridge that once connected Asia to Alaska. Before the arrival of buffalo, large herds of the American bison roamed the prairie landscape. This was quite a beautiful sight.

3 Buffalo were an important part of the Indian life as American Indians could not live without them. They hunted them for their hides to create shelter and clothing. The Indians made sure they used every part of the animal. They were not wasteful, especially when the settlers arrived.

4 Many of the settlers were trappers and hunters. They began killing the American buffalo as a commodity. They would send the hides of the buffalo by train or wagon back east. These settlers did not have the same respect for the buffalo as the American Indians. These settlers killed more than what they needed. Some settlers came to shoot the

Clear Pause/Exit Back Next **Finish**

On the last question of every test section, the **Finish** button will be activated to allow the student to click Finish. Clicking the Finish button will take the student to the test review page.

You have completed: 9 out of 10 questions

1 answered 2 not answered 3 answered  
4 answered 5 answered 6 answered  
7 answered 8 answered 9 answered  
10 answered

Pause/Exit Return to test **Turn In**

The test review page displays a full list of questions, their answer status, and any questions that have been bookmarked by the student. Click the **Turn In** button to submit the test or the **Return to test** button to return to the test.

3 There are unanswered questions. Are you sure you want to turn in your test?

Turn In Cancel

Once the student clicks **Turn In**, they will be prompted one final time to confirm that they wish to turn in the test. After clicking **Turn In**, the student will be returned to the test sections section page and the section they have completed will be grayed & crossed out.

**Turning in your test...**

# Student Tool Bar



## Student Tool Bar

The student tools and a few of the accommodations available in the kiosk are in the tool bar at the bottom left corner of the testing interface. Hovering over each tool or accommodation icon will reveal the tool, accessibility feature, or accommodation name. Clicking on each icon will activate the tool, accessibility feature, or accommodation.

*Please note: The tools available for each question in the test may vary.*

Question 2

Screen Zoom: [magnifying glass icon]

Text-to-Speech: [play icon] [stop icon] [gear icon]

What change, if any, should be made to the citation in line 12?

Hide All

- (A) (Groth 53)
- (B) (Groth, 53)
- (C) (Groth, p. 53)
- (D) no change

The following passage is the first two pages and the Works Cited page from a student research paper. Read the passage. Compare the paper with the preceding reference guide. Then answer the question that follows.

- Bormann 1
- Reagan Bormann
- Mrs. Cantu
- English II
- 5 April 2011
- The Health Benefits of Running
- Running offers both physiological and psychological benefits. A significant
- physiological benefit of running is improved joint health (Sieben, Lindeman 45).
- Because running is an effective calorie burner, it is often an exercise
- people use even to lose or maintain a healthy weight. The more a person
- weighs, the more pressure joints experience, and this seems to increase the
- breakdown of cartilage, the tissue that cushions joints (Groth p. 53).
- Breakdown in cartilage is the cause of osteoarthritis, the most common form
- of arthritis. Thus, running can decrease a person's chances of developing
- osteoarthritis. In addition to reducing the stress that excess weight can cause
- joints, running improves the function of the joints. When a person runs, the
- cartilage in his or her joints compresses and expands, which brings oxygen
- Bormann 2

Clear Pause/Exit Back Next Finish



## Answer Masking

The screenshot shows a reading passage titled "Passage 2" with the instruction "Read both passages and answer the questions that follow." Below the passage, a question asks, "What was the author's tone in A Story About Nothing?" Four answer choices are listed: (A) Angry, (B) Depressed, (C) Depressed, and (D) Complacent. Each choice has an eye icon next to it. A red arrow points to the eye icon next to choice (B), indicating that clicking it will mask the answer.

**Answer Masking:** Provides the ability to “hide” an answer by clicking on the eye icon next to the answer choice. This can be used to eliminate answer choices. Answer masking will persist if a student navigates away from the question, but not if the student exits the test. Answer choices may not be selected while they are masked.

## Calculator

The screenshot displays three calculator options: a basic calculator, a scientific calculator, and a graphing calculator. The graphing calculator is a Desmos calculator, which includes a coordinate plane and various mathematical functions. The basic calculator is a standard numeric keypad, and the scientific calculator includes advanced mathematical functions like trigonometry and logarithms.

**Calculator:** Three calculators are available and may be moved around the screen: basic, scientific, and graphing. Desmos calculators will be available during the operational test and practice test.

- The basic calculator will be available for the OSTP Grades 6-7 mathematics tests.
- The scientific calculator will be available for the OSTP Grade 8 mathematics & science tests.
- The graphing calculator will be available for the CCRA Grade 11 science test.

## Guideline Tool

abc

Passage 1 Passage 2

**A Story About Nothing**  
by: Anonymous

Read both passages and answer the following.

What was the author's tone in A Story About Nothing?

Hide All

(A) Angry

(B) Cheesy

(C) Crossed

(D) Confused

Resizing Handle

**Guideline Tool:** Helps the student focus on one or more lines of text when reading test content. Use the mouse or touch screen to raise and lower the tool for each line of text onscreen. Adjust the number of lines in the guideline tool window with the Resizing Handle.

## References

Part b

Atomic Number

Name

Reference 1

Resizing Handle

**References:** If reference material is available on the test, it can be accessed by clicking the reference material icon. The reference material window may be moved around the screen by clicking and dragging the box or may be resized by clicking and dragging the bottom right-hand corner.



## Sketch

levanto la mirada para pedir ayuda pero la calle es un desierto: no se salen de la oficina detrás de mí, nadieambulando por la calle y nadie mirando hacia arriba de la carretera principal. Ni la basura, en las ráfagas, está dispuesta a dejar para mí. No encuentre mi celular. Que han dejado en la oficina. Typical. And por lo que pido ayuda. Gritar, realmente. Pero nadie viene. Me preocupa ahora. El hombre todavía está... a sus pies y gracias a Dios no... me di cuenta pesadas cómo una persona puede ser. Cuando son



**Sketch:** Provides sketch pad with the following features.

- Students may sketch using black, red, or blue pencils.
- Students may highlight using a semi-transparent yellow highlighter.
- Students may erase sketches and highlighting using the eraser.
- Students may draw anywhere on the item area while still being able to click on distractors.

Sketches and highlighting uniquely persist per item. If a passage that is shared across multiple items is highlighted, the highlighting will persist. They can only be viewed by the student while taking the test and will not be visible to the scorer once the test has been submitted. The Sketch tool is not available on constructed response items.

**Note:** If the student exits the test, the sketches and highlighting will not be there when the student returns to the test.



## Highlighter

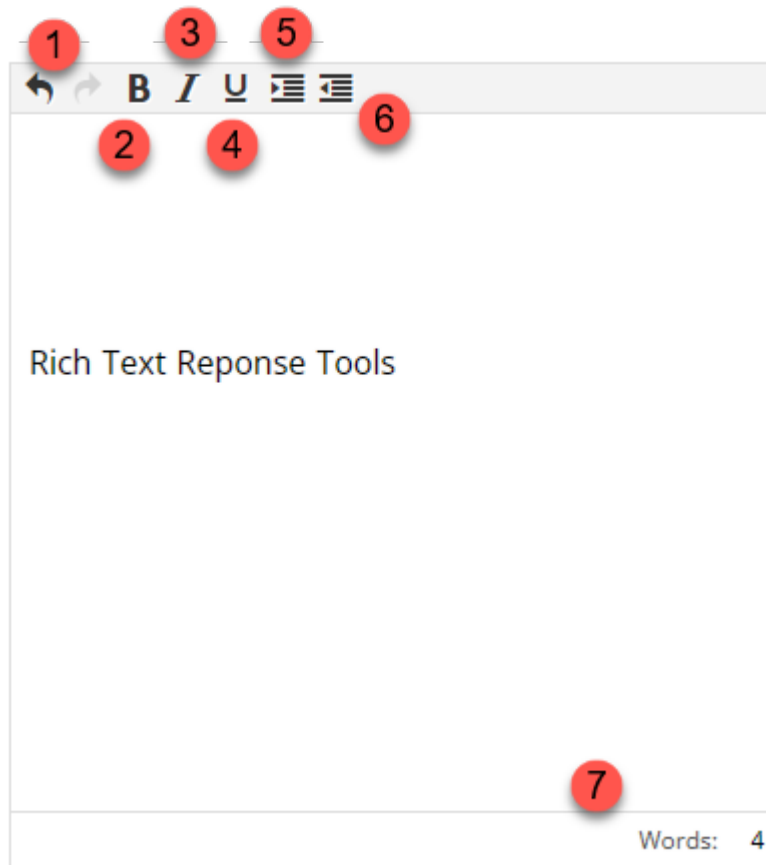
3 Every now and then, but not very often, one of the missing did return, found in an unlikely place—in a lunchbox, under the couch, crumpled in a pants pocket, in a book as... as the pair... remaining L...



**Highlighter:** Students can select text and highlight the selection. Students have four colors to choose from. They can erase the highlighted text by using the eraser and selecting the text to erase. To clear all highlighting on the screen, click Clear All.

**Note:** The Highlighter is disabled when Text-to-Speech is actively playing in an item.

## Rich Text Response Tools



1. The **arrows** allow a user to Undo or Redo text that was added or removed from the text box.
2. **B** will allow a student to type in bold text or allow words to be bolded by highlighting text and selecting B.
3. **I** will allow a student to type in italicized text or allow words to be italicized by highlighting and selecting I.
4. Words can be underlined using **U** with the underline below it by either selecting the tool then typing or highlighting words then selecting U.
5. **Increase Indent** allows a student to indent their text.
6. **Decrease Indent** allows a student to decrease any indentation.
7. **Word count** provides students the number of words they have typed in their constructed response. If there is a word count limit set, the counter will show how many words they have typed.

# Student Accommodations



## Accessibility Mode

**Options**

Text-to-Speech Volume:100

Speed

Screen Zoom      
The quick brown fox jumped over the lazy dog.

Color Contrast

|                         |                |                         |                     |                      |
|-------------------------|----------------|-------------------------|---------------------|----------------------|
| Black on White          | White on Black | Dark Blue on Gold       | Yellow on Red       | Yellow on Dark Green |
| Light Pink on Dark Blue | Black on Cream | Dark Blue on Light Blue | Yellow on Dark Blue | Black on Yellow      |

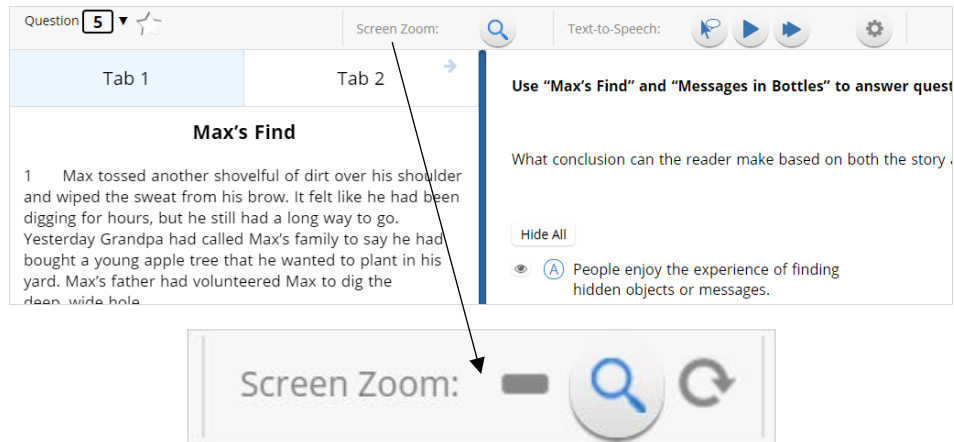
General Masking Enabled

Accessibility Mode Proctor Password

Accessibility Mode Enabled

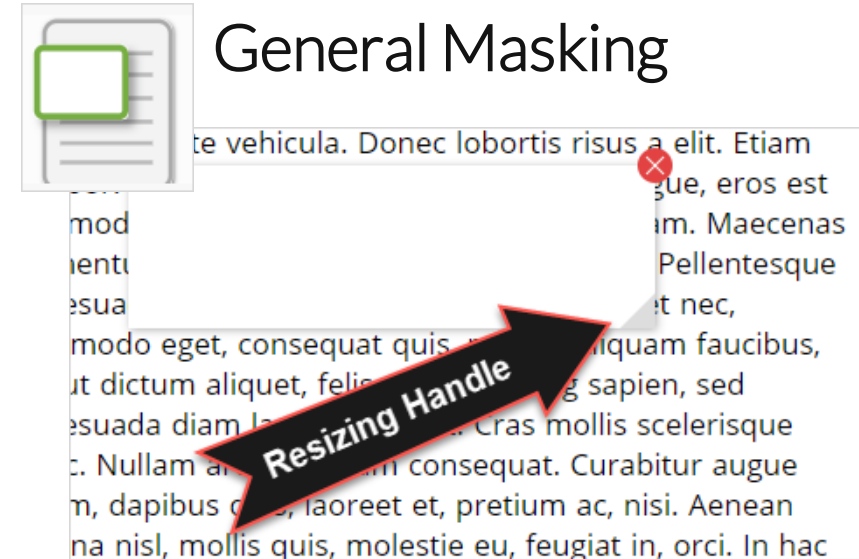
**Accessibility Mode:** Allows students to use third party assistive technology while testing in the OSTP Kiosk. The Test Administrator will be required to enter the proctor password on the Options page to enable. Accessibility Mode is only supported on Windows devices.

## Screen Zoom



**Screen Zoom:** Students can magnify the entire screen in four increments: 100%, 150%, 200%, and 300%. Click on the magnifying glass to zoom in, the minus symbol to zoom out, and the circular arrow to return directly to the default 100% magnification.

## General Masking



**General Masking:** Provides the ability to mask certain parts of the test interface or question. Custom masking planes can be resized and/or dragged around the screen.

# Student Accommodations



## Color Contrast

**Color Contrast:** Changes the background color and text color of the test content.

Question 1

Screen Zoom: [magnifying glass icon]

Text-to-Speech: [play icon] [stop icon]

Tab 1 Tab 2

**You will now read two related passages and answer the questions that follow. Some of these questions may ask you to compare the two passages.**

**The Book Fair**

**Paragraphs 2 and 3 of "The Book Fair" are mainly about**

Hide All

- (A) how Charlie and the narrator first met in school.
- (B) the narrator's feelings about his working relationship with Charlie.
- (C) the responsibilities that Charlie and the narrator undertake on the project.
- (D) Mr. Egan's reasons for why the narrator and Charlie are made partners on the project.

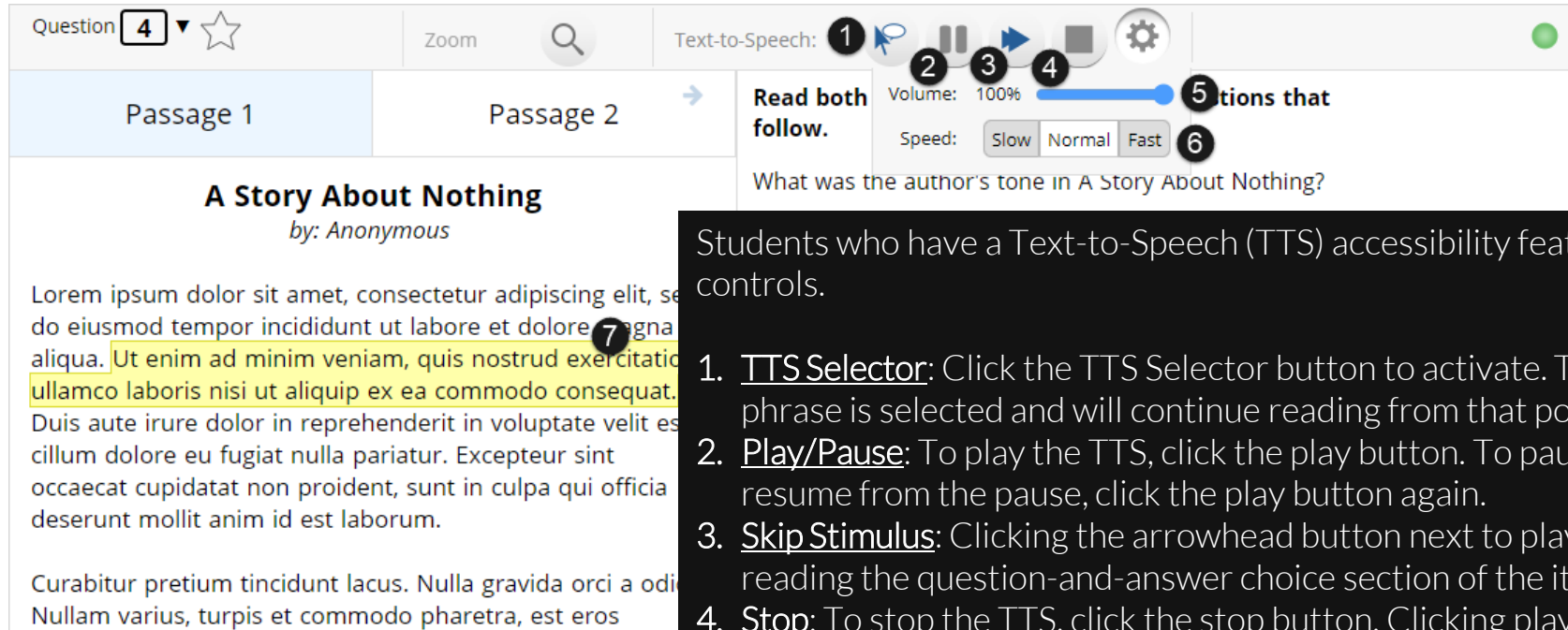
1

to purchase. Our librarian, Mr. Egan, is the school

|                |                         |                     |                 |                      |                         |
|----------------|-------------------------|---------------------|-----------------|----------------------|-------------------------|
| Black on White | White on Black          | Dark Blue on Gold   | Yellow on Red   | Yellow on Dark Green | Light Pink on Dark Blue |
| Black on Cream | Dark Blue on Light Blue | Yellow on Dark Blue | Black on Yellow |                      |                         |

Clear Pause/Exit Back Next Finish

## Text-to-Speech



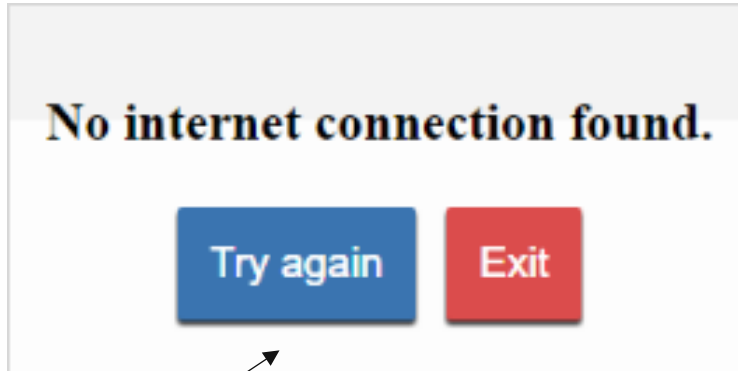
The screenshot shows a test interface with a 'Text-to-Speech' toolbar. The toolbar includes a 'TTS Selector' (1), a 'Play/Pause' button (2), a 'Skip Stimulus' button (3), a 'Stop' button (4), a 'Volume' slider (5) set to 100%, and a 'Speed' selector (6) with options for Slow, Normal, and Fast. Below the toolbar, there are two passages: 'Passage 1' and 'Passage 2'. 'Passage 1' is titled 'A Story About Nothing' by Anonymous and contains a paragraph of Lorem Ipsum text. A yellow highlight is visible on the text 'Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.' in the second line of the paragraph. A circled number '7' is placed over the highlighted text. 'Passage 2' contains a question: 'What was the author's tone in A Story About Nothing?'. The interface also shows 'Question 4' and a 'Zoom' search icon.

Students who have a Text-to-Speech (TTS) accessibility feature or accommodation will have TTS controls.

1. **TTS Selector:** Click the TTS Selector button to activate. TTS will begin once a specific word or phrase is selected and will continue reading from that point until stopped.
2. **Play/Pause:** To play the TTS, click the play button. To pause the TTS, click the pause button. To resume from the pause, click the play button again.
3. **Skip Stimulus:** Clicking the arrowhead button next to play/pause will skip the stimulus and start reading the question-and-answer choice section of the item.
4. **Stop:** To stop the TTS, click the stop button. Clicking play after clicking the stop button will restart the TTS from the beginning of the item's text.
5. **Adjust TTS Volume:** Click the gear icon. Use the slider next to "Volume" to adjust the TTS volume.
6. **Adjust TTS Rate:** Click the gear icon. Use the slider next to "Speed" to adjust the TTS rate between Slow, Normal, and Fast.
7. **Highlighted Text:** As the TTS reads the text, the text in the item will be highlighted.

\*Headphones/earbuds are not necessary when students are tested individually. TTS volume can be adjusted using the device's volume controls.

Error Messages when launching the OSTP kiosk:

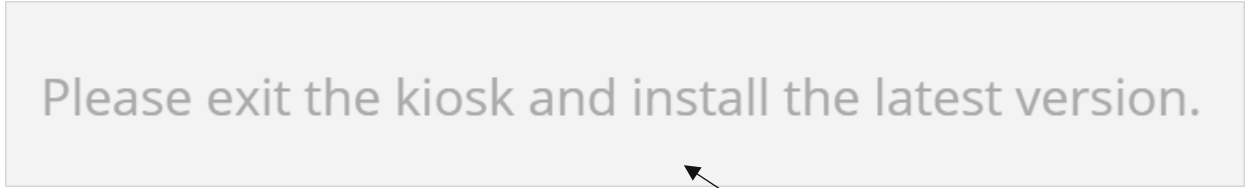


*Why did my student receive this error?*

There is no internet connection on the device and the kiosk cannot launch.

*What should I do?*

Establish an internet connection and click Try again.



The screenshot shows a light gray rectangular box containing the text "Please exit the kiosk and install the latest version." in a gray font. An arrow points from the bottom right of this box to the "Why did my student receive this error?" section below.

*Why did my student receive this error?*

You are launching an older version of the kiosk. The kiosk on this testing device will need to be updated

*What should I do?*

Exit the kiosk then download and install the latest version from the Oklahoma Portal.



Error Messages when launching the OSTP kiosk:

There was a problem while launching the kiosk. Please check your internet connection or your access permissions to the cache folder.

[Click here to try again.](#)

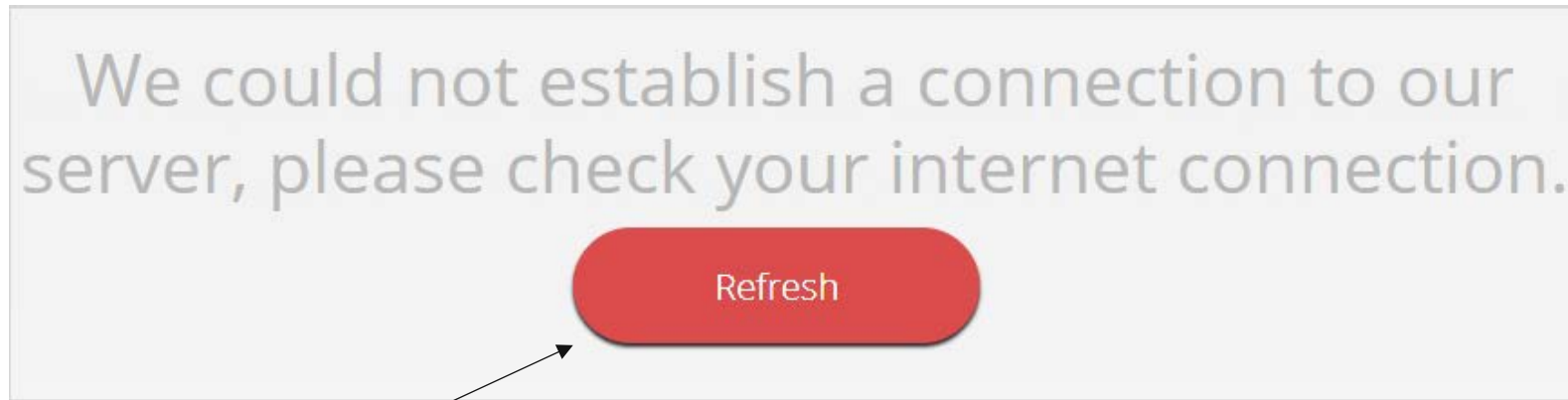
*Why did my student receive this error?*

There is no internet connection on the device and the kiosk cannot launch.

*What should I do?*

Establish an internet connection and click Try again.

Error Messages when launching the OSTP kiosk:



*Why did my student receive this error?*

eMetric servers cannot reach the stored response folder location due to a network connectivity failure.

*What should I do?*

Check your network connectivity and connectivity to the stored response folder location and relaunch the kiosk. If the message appears again, call the Cognia Service Desk at 866-629-0220.

Error Messages when launching the OSTP kiosk:

The offline student responses on this machine could not be processed. Please contact Support in order to continue. (ErrorCode:1003)

Refresh

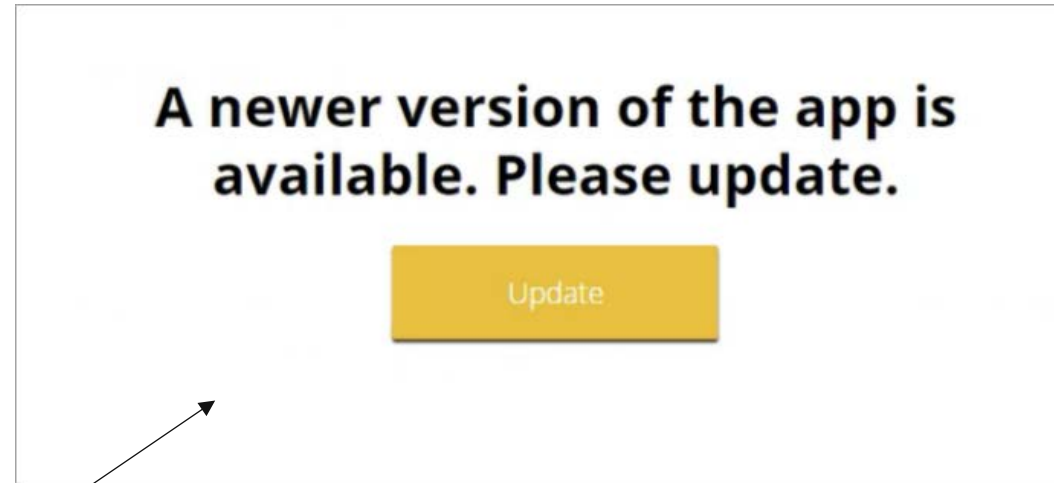
*Why did my student receive this error?*

Stored responses could not be sent to the eMetric servers. The kiosk will not be able to launch until this is resolved.

*What should I do?*

Call the Cognia Service Desk at 866-629-0220 and provide them with the error message and error code.

Error Messages when launching the OSTP kiosk:



*What happened and why did my student receive this message?*

There was an update to the kiosk that was released while the kiosk was left open or already launched on the testing device.

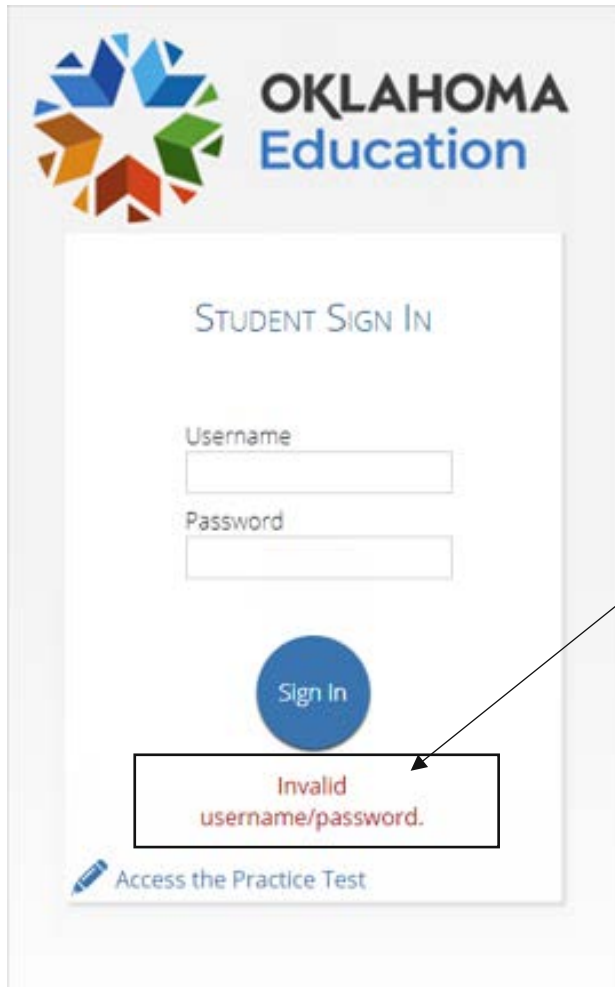
*What do I do next?*

Click Update; the kiosk will update to the latest version, and your student will be able to log in.

# Guidance on Error Messages



Error Messages when logging into the OSTP kiosk:



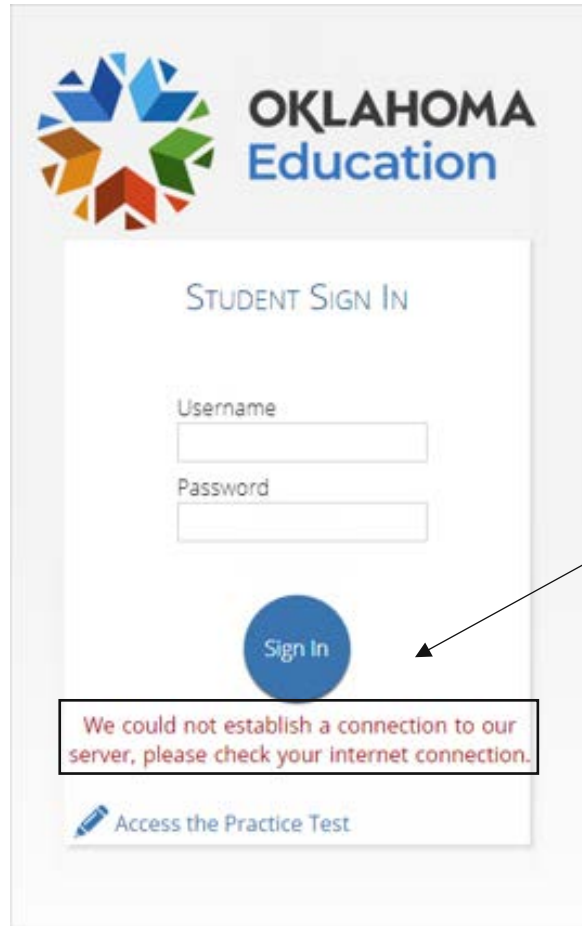
*Why did my student receive this error message?*

The student is using the incorrect password or username when trying to log into the OSTP Kiosk.

*What should I do?*

Verify the username and password were entered correctly. If so, contact the BTC or DTC for assistance.

## Error Messages when logging into the OSTP kiosk:



### *What happened and why did my student receive this message?*

Internet connectivity was lost after the student entered their username and password. The OSTP kiosk detected the loss of internet connectivity and will not allow the student to log in until internet connectivity is reestablished.

### *What do I do next?*

1. Close the OSTP kiosk.
2. Reestablish a connection to the internet.
3. Relaunch the OSTP kiosk.
4. Check the connectivity indicator in the top right corner of the kiosk login screen.
  - a. If the connectivity indicator is green, the kiosk is connected to the internet, and the student can log in and begin testing.
  - b. If the connectivity indicator is gray, check the internet connection again.
  - c. If the connectivity indicator is still gray and you are sure the internet is connected, move the student to a different testing device, launch the kiosk on the new testing device and verify the connectivity indicator is green.

# Guidance on Error Messages



Error Messages when logging into a test session:

*What happened and why did my student receive this message?*

The student is using the incorrect access code for the section selected or typing in the access code incorrectly.

*What do I do next?*

Verify the correct access code in the Oklahoma Portal and have the student retry.

*What happened and why did my student receive this message?*

The proctor password entered was incorrect.

*What do I do next?*

If you are a District Test Coordinator, verify the correct proctor password in the Oklahoma Portal. If you are not the DTC, contact your District Coordinator to verify the proctor password. Once verified it is correct, have the Test Administrator retry. Proctor passwords are case sensitive.

# Guidance on Error Messages



Error Messages when logging into a test session:

Not Kelly Clarkson? Exit

## Hello, Kelly Clarkson

|                                                  |                           |                  |
|--------------------------------------------------|---------------------------|------------------|
| 363636<br>State Student ID                       | 1/1/2016<br>Date of Birth | Female<br>Gender |
| Grand Canyon Elementary<br>School<br>School Name | Teacher<br>Teacher        | 04<br>Grade      |

The following tests have been scheduled for you:

We were unable to get your Test Session. Please check your internet connection and try again.

[Retry](#)

*What happened and why did my student receive this message?*

Internet connectivity was lost after the student logged in. The OSTP Kiosk detected the loss of internet connectivity and will not load the test sessions until a connection to the internet is reestablished.

*What do I do next?*

Click Retry; if internet connectivity is established then the student will be directed to the test session. If internet connection is not detected, close OSTP Kiosk, reestablish a connection to the internet and relaunch the kiosk.



Error Messages when logging into a test session:

## Session 1 Directions

This is Session 1. You should complete all of the items in this session during the assigned time. Once the session is closed, you will not be able to return to the session to view questions or check answers.

Use the navigation buttons to move to the next question or to go back to the previous question in each session. Use the review button to access the Test Review screen.

Test questions will be presented one at a time. Sometimes you may need to use the scroll bar to see all of the content in a question. Each multiple-choice question will be followed by its possible answer choices. Be sure that you have seen all of the answer choices before you make your selection. Each constructed-response question will be followed by a text box. Type your response in the box.

An error occurred while loading the test! [Click here](#) to retry, or contact an administrator.

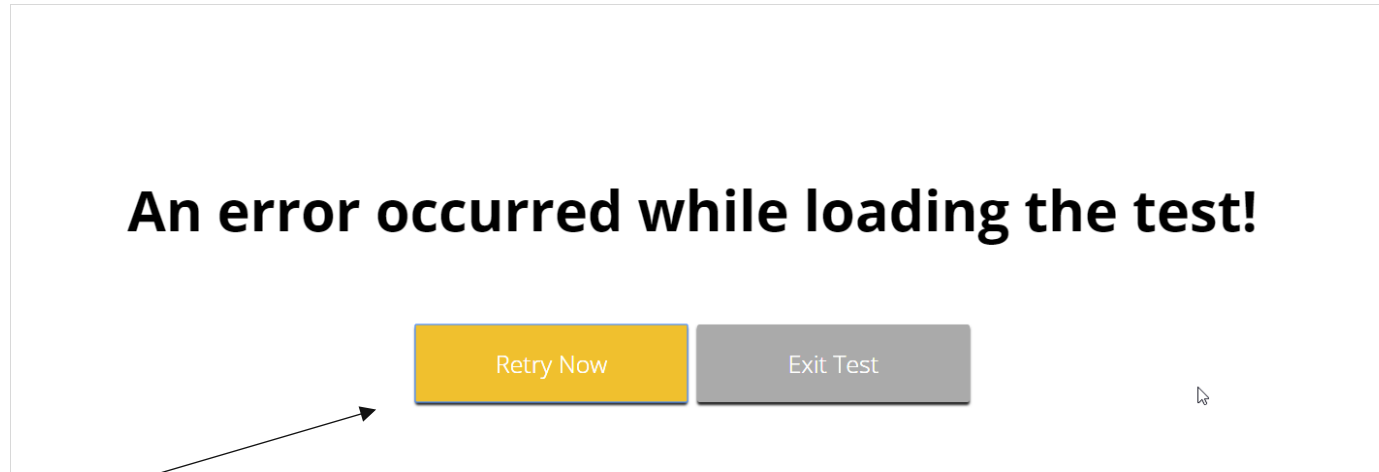
*What happened and why did my student receive this message?*

Internet connectivity was lost before the test session completely loaded. The OSTP Kiosk detected the loss of internet connectivity and will not load the test session until a connection to the internet is reestablished.

*What do I do next?*

Select [Click here](#) to load the test. If internet connectivity is established, the student will be directed to the test session. If internet connectivity could not be established, the student will be redirected to the Directions page.

Error Messages when logging into a test session:



*What happened and why did my student receive this message?*

Internet connectivity was lost after the student clicked continue on the directions page. The kiosk detected the loss of internet connectivity and will not load the test sessions until a connection to the internet is reestablished.

*What do I do next?*

Click Retry Now. If internet connectivity is established, the student will be directed to the test session. If internet connection is not detected, close the kiosk, reestablish a connection to the internet and launch the kiosk again.

Error Messages during a test session:

**Please raise your hand; your test session has timed out.**

Exit

*Why did my student receive this message?*

The student has timed out of their test session, meaning they have been inactive in the test for 60 minutes.

*What should I do?*

Click exit. When the student is ready to continue testing, they would log back into the OSTP Kiosk and select the session they wish to continue. Once they have entered the session access code, they will be then prompted for the proctor password, which the test administrator will need to enter, and the student can then resume testing where they left off.



Error Messages during a test session:

**There is a problem because somebody else has logged into your test session. You have been logged out for security reasons.**

Exit

*Why did my student receive this message?*

The student has logged into their test session on two separate devices; the second log in would cause the first session to be logged out, or someone else has logged into the student testing kiosk with the same credentials.

*What should I do?*

Click exit and log back into the test session. Verify the student's test resumed where they were exited.



Error Messages during a test session:

Please raise your hand and notify your proctor:

Your response is not able to be stored. To avoid losing your response, your test cannot be continued until connection to the storage location is re-established.

Retry Now

*Why did my student receive this message?*

Access to the storage location was lost after the student began testing due to loss of network connectivity. The OSTP Kiosk will not allow the student to continue testing until access to the storage location is restored.

*What should I do?*

Click Retry Now. If a connection to the storage location is reestablished, the OSTP Kiosk will return to the screen where the student was prior to loss of connectivity. If, after several attempts, the connection to the network storage location cannot be reestablished, test administrators should either:

1. Force-quit the OSTP Kiosk and move the student to a new testing device that has connectivity to the network and storage location.
2. Or contact their BTC for further assistance.

# Guidance on Error Messages



## Please raise your hand and notify your proctor.

A connection to the network could not be established. Your test has been saved offline.

Proctor, this student's test responses have been stored locally on this device. When network connection is restored, you must re-launch the kiosk or mobile app from this device in order to send the stored responses to the servers, or you can also try to send responses by clicking "Send Responses" button.

1 **Send Responses**

**Do not move the student to a different workstation.**

If you have any questions, please contact technical support immediately.

2 Proctor Password

3 **Accept and Exit Test**

4

5

### *What happened and why did my student receive this message?*

Internet connectivity was lost after the student began testing and was not restored by the time the student completed the test. The student completed the test session and clicked "Turn in Test". The student's responses will be saved to the local folder configured when the OSTP Kiosk was initially installed.

### *What do I do next?*

1. Read the instructions in the message and click **Send Responses**; you will be notified to wait 10 seconds as the student testing interface tries to determine if there is internet connection. If internet connectivity was reestablished before clicking Send Responses, the stored responses on this device will be sent to the servers, the test will submit, and the student testing interface will exit the test. If there is no internet connection, the Send Response button will appear again. From here you can try to establish internet connection and click Send Responses again or move on to step 2.
2. Test Administrator reads and acknowledges that they have read and understand the instructions by entering the Proctor Password.
3. Select **Accept and Exit Test**.
4. Reestablish a connection to the internet.
5. Relaunch the OSTP Kiosk. Student responses will be automatically sent as soon as the OSTP Kiosk is relaunched. The OSTP Kiosk will then be available for another student's test.



## Clearing the Application Cache

If for some reason any of the online testing files become corrupt, deleting the application cache will force the OSTP Kiosk to download a new set of cache files.

### *What do I do next?*

1. From the OSTP Kiosk login screen, click Clear Cache in the lower right-hand corner.
2. You will be asked “Are you sure?” Click Yes, and the kiosk will close and then re-launch.

*Note: For iPad, exit the application, press the home button and swipe up on the OSTP application to force close it, then re-launch the application.*

Copyright © 2026 eMetric LLC  
Carrier: v3.53.6 #2e0252c #186  
Shell: v3.54.4.1 #0b901fd83 prd  
[Clear Cache](#)

Copyright © 2026 eMetric LLC  
Carrier: v3.53.6 #2e0252c #186  
Shell: v3.54.4.1 #0b901fd83 prd  
Are you sure? [Yes](#)

## Frozen Screen

Your student is taking their test in the OSTP Kiosk and the kiosk stops responding and becomes frozen.

### *What should I do?*

Try to pause the test and log back in. If you are unable to pause, restart the device. Once the device has been restarted log back into the test, enter the proctor password, and continue testing.



## OE Response: Specific keys not working on Keyboard (desktop kiosk)

Your student is trying to answer an open-ended question and specific keys on the keyboard are not working.

### *What do I do next?*

1. Pause the test and log in again. Try to type in the open-ended box with those specific keys.
2. If it does not resolve the issue, you will need to clear the application cache, as the files may have become corrupt.
3. If clearing the application cache does not resolve the issue, you will need to delete the eMetric folder in the TEMP location (ex. %temp% for Windows devices or ~/tmp for Mac devices).

## OE Response: Cannot type in the OE Box

Your student is trying to answer an open-ended question but cannot type in the open-ended answer box.

### *What should I do?*

1. If they have not typed a response in the open-ended box or are ok with starting their response over, reset the question by clicking “Clear” to clear any response in the box in-case there are multiple spaces or odd characters. Try typing in the open box.
2. If you are unable to type, pause the test and log in again. Try to type in the open-ended box.
3. If it does not resolve the issue, you will need to clear the application cache.
4. If clearing the application cache does not resolve the issue, you will need to delete the eMetric folder in the TEMP location (ex. %temp% for Windows devices or ~/tmp for Mac devices).

Note: If the open-ended box has a word count, and the student has reached it, they will not be able to type in the open-ended response box.



## Images or Test Content

Your student's OSTP or CCRA test content or images are not rendering.

### *What should I do?*

First, ensure the student's testing device meets the technology requirements. Then, pause the test and clear the application cache on the device. It appears that the cached files may have become corrupt. After the application cache has been cleared, log back into the test to download new test files and continue testing.

## Intentionally Moving a Student to a Different Device

If students need extended time or must log off their device and move to another device in a different location to continue testing, Test Administrators should take the following steps:

### *What should I do?*

1. Ensure the student's current testing device has an active internet connection.
2. Pause and exit the test.
3. Move the student to the new testing device.
4. Ensure the testing device in the new location has an active internet connection.
5. Launch the OSTP kiosk.
6. Allow the student to login to the OSTP Kiosk and resume testing.
7. Confirm student's test has previously entered responses.
  - a. If you believe responses are missing, contact the Cognia Service Desk at 866-629-0220 for further assistance.

# Version Control Table



## Version Control

| Version | Date       | Author  | Change Description                                                                          |
|---------|------------|---------|---------------------------------------------------------------------------------------------|
| 1.0     | 12/12/2025 | eMetric | Created support documentation per 2025-2026 requirements discussion with Cognia and OK SDE. |